



**William and Catherine Booth College
Department of Social Work**

Dear Applicant:

Thank you for your interest in the William and Catherine Booth College social work program. Enclosed are information and application materials for our Bachelor of Social Work Program.

Generally students apply to the four year program during their second semester at Booth College. The BSW Program is a professional degree and admission to the program is limited. A student, meeting the minimum admission requirements, is not automatically assured of an offer of admission to the program.

Criteria for Admission to the Program

Academic Requirements

- Completion of 30 credit hours with an AGPA of 2.5**
- Completion of Introduction to Social Work** (course is in process or will be completed by end of summer session)
- A C+ in all Social Work courses**

Non Academic Requirements

- Social Work Application**
- Resume of Work and Volunteer Experience**
- Autobiographical and Personal Statement**
- Self Evaluation**
- Reference 1– Academic Reference** (If graduated within the last three years. If no academic reference, additional work, volunteer or personal reference required.)
- Reference 2 – Work or Volunteer**
- Reference 3 - Personal Reference**
- Transcript Requested** (if already admitted to Booth College, Registrar will provide)
- Recent Picture**
- Admission Test**
- Admission Interview** – The College may require an individual or group interview. If required, applicants will be contacted regarding a time for their interview.

In graduating students prepared to fulfill professional social work standards, the Department of Social Work has created a comprehensive educational program. Standards encompass areas of knowledge, skill and values that signify a readiness for professional social work.

Prospective students are advised that social work practicum and employment agencies frequently require criminal background checks for students and employees. While past convictions do not necessarily preclude admission to the BSW Program, they may affect availability of practicum placements and future employability. The Department of Social Work offers professional education in preparation for social work registration and practice. The Manitoba Institute of Registered Social Workers requires a criminal record check for registration with MIRSW.

Application Deadline

The application for admission to the Bachelor of Social Work Program must be submitted to the Chair of the Department of Social Work on or before **March 2 for current students or July 31 for transfer students** for admission for the fall semester or **November 15** for admission for the winter semester.

Selection Process

Please note that your application package will be reviewed by the Social Work Admission Committee.

Applicants applying to the BSW degree program are assessed on academic performance (AGPA), prior work and volunteer experience, suitability for the responsibilities and requirements of the social work profession as evidenced by the autobiographical and personal statement, written test and writing skills demonstrated in the personal statement and written. If an interview is required the ability of the applicant to respond orally will also be taken into consideration. After all eligible candidates have been rated; applicants will be rated from highest to lowest admission scores. Offers to successful applicants will be made from this list. A small waiting list of applicants will be established to cover the possibility that some offers of admission may be declined.

Thank you for your interest in applying for admission to our Social Work Program. Upon receipt of your completed application, your application will be review by the Social Work Admissions Committee. **Applicants will be notified by May 15 of the outcome of their application. Applicants may be offered admission to the program, conditional/probationary admission, placed on a wait list, or declined admission.**

Conditional Admission

The BSW Admissions Committee reserves the right to conditionally admit students on probation

Please feel free to contact me at bbryant@boothcollege.ca or (204) 924-4877 if you have any questions.

Sincerely,

Bonnie Bryant MSW, RSW
Associate Professor
Chair, Department of Social Work

Reference Forms

Using the attached forms, submit three references. The references should be completed by people who are in a position to evaluate your potential as a professional social worker. Use references from your place of employment, volunteer or other membership experiences, or colleges/universities you attended.

The Booth College social work faculty are unable to complete a reference for admission to the program, however, other Booth College faculty are suitable sources for references. DO NOT include references from personal friends or family members.

The Academic reference is to be completed by a professor from your most recent post secondary educational institution who best knows your academic capabilities, even though he/she may not know you well enough to assess the other characteristics that are included.

I have requested references from the following people:

Referee	Name	Position
Academic		
Work		
Personal		

Declaration

I hereby declare that the information I have submitted in this Application for Admission is correct and true.

Applicant Signature: _____

Date: _____

William and Catherine Booth College
Social Work Application – Four Year Program

Autobiographical Summary

Please double space and type your response to the following (maximum 6 pages).

- What personal, family, educational, occupational and/or other life experiences have influenced your development as an individual and your decision to apply for entry into the social work program?
- Include in your story three people who have had the most impact on your development as a person, and the manner in which their impact has developed in you a strong desire to be a social worker.
- Include in your autobiography three significant experiences which have had a major impact upon your development as a person. What current personal characteristics do you attribute to having after being through those experiences?
- Why are you applying for admission to the Booth College Social Work Program?

Personal Statement

Please double space and type your response to the following questions (maximum 8 pages)

1. Comment on your strengths and areas in which you wish to grow personally, academically, and professionally. Based on your self assessment, identify **at least three areas of needed professional development** and your plan for strengthening these areas. Be specific.
2. Describe your short and long term learning and career goals. List **three** different fields (areas) of social work practice. Rank your list according to the type of service that interests you most at this time. Describe how your choices relate to your personal values.
3. Describe yourself as a student: What is your style of studying? How do you learn best? How do you perform academically under pressure? What is your level and style of participation in class?
4. In one paragraph or two paragraphs identify which current social problem is of greatest concern to you? What do you think are causes of this problem?

Note

Your autobiographical summary and personal statement will be used to evaluate your written communication ability.

Further Instructions:

Attach this cover sheet to the top of your responses and sign it. Your signature verifies that you developed and wrote the content by yourself.

Signature: _____ **Date:** _____

Student Self Assessment Academic Aptitude/ Performance

Self awareness is an important quality for professional social workers. Complete the attached assessment. The goal is for you to be honest about your skills and abilities as you see them right now. You will not be denied admission based on your responses to your self assessment. Throughout your studies, self awareness will increase. This assessment will be administered at different times throughout your studies. Include your self assessment with your application package. Rate yourself using the following scale:

Scale

- 1 Below Average
- 2 Average
- 3 Above Average
- 4 Outstanding
- D/K Don't Know/ Not applicable

Quality	1	2	3	4	Don't Know/ Not Applicable
Motivation to learn					
Self-discipline					
Academic abilities					
Writing ability					
Performance on course assignments					
Classroom participation					

Student Self Assessment Personal Aptitude for the Social Work Profession

Self awareness is an important quality for professional social workers. Complete the attached assessment. The goal is for you to be honest about your skills and abilities as you see them right now. You will not be denied admission based on your responses to your self assessment. Throughout your studies, self awareness will increase. This assessment will be administered at different times throughout your studies. Include your self assessment with your application package. Rate yourself using the following scale:

Scale

- 5 Below Average
- 6 Average
- 7 Above Average
- 8 Outstanding
- D/K Don't Know/ Not applicable

Quality	1	2	3	4	D/K
Ability to form and sustain individual relationships					
Ability to communicate verbally					
Ability to relate to others in a group situation					
Assertiveness					
Leadership ability					
Ability to empathize					
Ability to be flexible					
Ability to work with others regardless of race, color, gender, sexual orientation, age, religion, national origin, marital status, political belief, mentally or physically challenging condition, or any other personal characteristics, conditions, or status. Circle areas that present issues for you.					
Ability and desire to practice social work within the Code of Ethics, as taught in your social work courses.					
Ability to manage stress					
Emotional maturity					
Self-awareness					



**William and Catherine Booth College
Social Work Application**

Four Year – Bachelor of Social Work Degree Program

ACADEMIC REFERENCE

Name of Applicant:

Home Address _____
street *city/province* *postal code*

Name of Referee: _____

Position: _____

Organization: _____ **Phone:** _____

To the Person Providing the Reference

The person named above is applying for the Bachelor of Social Work Program at William and Catherine Booth College.

Your thoughtful consideration of the questions on this person will assist us in evaluating the applicant's qualifications and suitability for the social work profession. Your reference will assist us in evaluating individuals who have a high potential for social work practice and will make good use of professional education.

From an academic perspective, analytical skills and an ability to think critically are important to the study and practice of social work.

William and Catherine Booth College
 477 Webb Place
 Winnipeg, MB R3B 2P2

ACADEMIC REFERENCE: 4 YEAR – BACHELOR OF SOCIAL WORK DEGREE PROGRAM

1: How long and in what capacity have you known the applicant?

2: Please indicate your impression of the applicant in the following areas:

<i>Specific Abilities</i>	<i>Outstanding</i>	<i>Above Average</i>	<i>Average</i>	<i>Fair</i>	<i>Poor</i>	<i>Unable to Comment</i>
Ability to relate with Peers						
Ability to communicate orally						
Ability to communicate in writing						
Critical Thinking						
Intellectual capacity to understand abstract concepts						
Assumes responsibility for own learning						
Initiative, including independence, creativity & resourcefulness						
Uses mature judgment						
Emotional Stability						
Comfort with diversity (ethnicity, culture, gender)						
Leadership potential						
Concern for others						
Awareness of and Sensitivity to Social Problems						
Capacity for change						

3: What qualities may need strengthening to enhance effective learning?

4: Please comment on the applicant's potential for growth in the social work field?

5: What is your recommendation regarding the applicant's admission to the BSW program?

- | | | | |
|------------------------------------|--------------------------|-------------------------|--------------------------|
| Highly Recommended | <input type="checkbox"/> | Not Recommended | <input type="checkbox"/> |
| Recommend | <input type="checkbox"/> | Unable to assess | <input type="checkbox"/> |
| Recommend with Reservations | <input type="checkbox"/> | | |

Other comments or concerns about applicant's suitability:

Signature of Referee: _____

Name of Referee *(please print)*: _____

Date: _____

We thank you for your time and consideration in providing this reference. In order to avoid delays in making a decision regarding the prospective student's application, please send your reference directly to the:

Chair, Department of Social Work
William and Catherine Booth College
447 Webb Place
Winnipeg, MB
R3B 2P2
Fax: (204) 942-3856



**William and Catherine Booth College
Social Work Application**

Four Year – Bachelor of Social Work Degree Program

WORK REFERENCE

Name of Applicant:

Home Address _____
street *city/province* *postal code*

Name of Referee: _____

Position: _____

Organization: _____ **Phone:** _____

To the Person Providing the Reference

The person named above is applying for the Bachelor of Social Work Program at William and Catherine Booth College.

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William and Catherine Booth College
 477 Webb Place
 Winnipeg, MB R3B 2P2

WORK REFERENCE: 4 YEAR – BACHELOR OF SOCIAL WORK DEGREE PROGRAM

1: How long and in what capacity have you known the applicant?

2: Please indicate your impression of the applicant in the following areas:

<i>Specific Abilities</i>	<i>Outstanding</i>	<i>Above Average</i>	<i>Average</i>	<i>Fair</i>	<i>Poor</i>	<i>Unable to Comment</i>
Ability to relate with public						
Ability to relate with Co-workers						
Ability to communicate orally						
Ability to communicate in writing						
Critical Thinking						
Ability to complete responsibilities and meet deadlines						
Assumes responsibility for own learning						
Initiative, including independence, creativity & resourcefulness						
Uses mature judgment						
Emotional Stability						
Comfort with diversity (ethnicity, culture, gender)						
Leadership potential						
Concern for others						
Awareness of and Sensitivity to Social Problems						
Capacity for change						

3: What qualities may need strengthening to enhance effective learning?

4: Please comment on the applicant's potential for growth in the social work field?

5: Given the opportunity would you rehire this person? Yes No

Comments

Signature of Referee: _____

Name of Referee *(please print)*: _____

Date: _____

We thank you for your time and consideration in providing this reference. In order to avoid delays in making a decision regarding the prospective student's application, please send your reference directly to the:

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William and Catherine Booth College
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R3B 2P2
Fax: (204) 942-3856



William and Catherine Booth College
Social Work Application

Four Year – Bachelor of Social Work Degree Program

PERSONAL REFERENCE

Name of Applicant:

Home Address _____
street *city/province* *postal code*

Name of Referee: _____

Position: _____

Organization: _____ Phone: _____

To the Person Providing the Reference

The applicant names above has selected you as a reference for admission to the William and Catherine Booth College Social Work Program. We would appreciate your candid evaluation of this applicant's suitability for a career as a helping professional.

Your thoughtful consideration of the questions on this person will assist us in evaluating the applicant's qualifications and suitability for the social work profession. Your reference will assist us in evaluating individuals who have a high potential for social work practice and will make good use of professional education.

From an academic perspective, analytical skills and an ability to think critically are important to the study and practice of social work.

William and Catherine Booth College
 477 Webb Place
 Winnipeg, MB R3B 2P2

PERSONAL REFERENCE: 4 YEAR – BACHELOR OF SOCIAL WORK DEGREE PROGRAM

1: In what capacity and for how long have you known the applicant?

2: Please indicate your impression of the applicant in the following areas:

<i>Specific Abilities</i>	<i>Outstanding</i>	<i>Above Average</i>	<i>Average</i>	<i>Fair</i>	<i>Poor</i>	<i>Unable to Comment</i>
Ability to relate with public						
Ability to relate with Co-workers						
Ability to communicate orally						
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Critical Thinking						
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Leadership potential						
Concern for others						
Awareness of and Sensitivity to Social Problems						
Capacity for change						

3: What qualities may need strengthening to enhance effective learning?

4: Please comment on the applicant's potential for growth in the social work field?

5: What is your recommendation regarding the applicant's admission to the BSW program?

- | | | | |
|------------------------------------|--------------------------|-------------------------|--------------------------|
| Highly Recommended | <input type="checkbox"/> | Not Recommended | <input type="checkbox"/> |
| Recommend | <input type="checkbox"/> | Unable to assess | <input type="checkbox"/> |
| Recommend with Reservations | <input type="checkbox"/> | | |

Other comments or concerns about applicant's suitability:

Signature of Referee: _____

Name of Referee *(please print)*: _____

Date: _____

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