

W I L L I A M & C A T H E R I N E

BoothCollege

Calendar
2008-2009

IMPORTANT DEADLINES

Enrollment Deadlines (Regular Session 2008-2009)

Early Registration Days (Fall Semester 2008)

- Returning Students 15 April – 31 May 2008
- New May - August 2008

Fall Semester 2008 Registration

- New & Returning Students 2 September 2008

Winter Semester 2009 Registration

- Intersession Students 2 January 2009
- New & Intersession Students 5-9 January 2009

Enrollment Deadlines (Distance Education 2008-2009)

- Fall 2008 11 August 2008
- Winter 2009 1 December 2008
- Spring 2009 6 April 2009

College Admission Application Deadlines – Fall 2008 Entry:

- Canadian and United States Applicants 31 July 2008
- Canadian and United States Applicants 30 August 2008
(late admissions on a case by case basis)
- All Other Countries 30 April 2008

College Admission Application Deadlines – Winter 2009 Entry:

- All Other Countries 15 September 2008
- Canadian and United States Applicants 15 November 2008

Program Admission Application Deadlines: Bachelor of Social Work – Fall 2008 Entry

- Current Booth College and 2+2 Transfer Students 31 January 2008
- New Admissions, After Degree and Transfer Students 31 July 2008

Program Admission Application Deadlines: Bachelor of Social Work – Winter 2009 Entry

- New Admissions, After Degree Applicants and Transfer Students 15 November 2008

Quick Contacts:

Admissions Office	Enrollment Office
204.924.4850 phone admissions@boothcollege.ca email 877.942.6684 x850 toll-free phone 204.942.3856 facsimile www.boothcollege.ca	204.924.4865 phone enrollment@boothcollege.ca email 877.942.6684 x867 toll-free phone 204.942.3856 facsimile www.boothcollege.ca

PREFACE

The William and Catherine Booth College Calendar 2008-2009 provides general information on the College and its academic programs. This Calendar is effective for the academic year commencing 1 July 2008 and ending 30 June 2009. It is accurate at the time of printing. In the event of errors in the Calendar or the subsequent revision to the College's educational programs and fees, the actual courses, curricula, policies, procedures, regulations, requirements and financial information in effect will prevail over the provisions printed in this Calendar.

For up-to-date information on all these programs and courses, please go to our website.

www.boothcollege.ca

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BoothCollege

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A MESSAGE FROM THE PRESIDENT

WELCOME TO BOOTH COLLEGE

Life is full of change. That is true not only of the lives of individuals, but also of institutions.

At Booth College we are undergoing a radical transformation as we remake ourselves into a “Christian university college of choice.” Over the next few years you will notice the changes. We shall begin to offer new programs, our faculty will grow in number, our enrollment will grow dramatically, and our students will move out into the community. All this will happen because we are convinced that a focused, Christian university college can make a difference in the world.

It is likely that you are also in a moment of change as you consider the next step in your educational journey. You may not have a clear idea of the kind of change you are seeking; or you may know very clearly where you are headed and how to get there. Regardless, I want to encourage you to consider carefully the role that Booth College could play in the changes that lay ahead of you.

If you are looking for a university experience in which Christian faith is at the centre of our life, in which learning is powerful and transforming, and in which we work together to change the world, then think about us. Learn more about the Booth experience.

I hope to see you in class.

Best wishes,

Donald E. Burke, Ph.D.
PRESIDENT

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GENERAL INFORMATION

Our Mission

William and Catherine Booth College, a Christian university college rooted in The Salvation Army's Wesleyan theological tradition, brings together Christian faith, rigorous scholarship, and a passion for service. The College educates students to understand the complexities of our world, to develop the knowledge and skills necessary to be active contributors to society, and to know how Christian faith compels them to bring hope, social justice, and mercy into our world.

Our Ethos

This mission statement is expressed in several realities about the College:

A Christian Community

Booth College is a Christian community within which students develop and mature in their Christian faith. Living in Christian community facilitates this process. At Booth College we ask our students to uphold a set of standards that says something about who we are and what we are called to be. We recognize that rules and regulations do not produce spirituality and that all Christians do not agree on what are and are not acceptable practices. But the College, in upholding a particular set of standards, strives to maintain a community context that promotes character development and Christian maturity.

A University College

Booth College is proud of its twenty-five year history as a Bible college. However, in order to meet the needs of the next generation of Booth students, we have now made a commitment to become a Christian liberal arts institution. In these pages you will find the new Booth referred to as a Christian university college. This new language reflects the change of our degree platform to a university style curriculum. Our goal, as time passes, is to become a leading private liberal arts college that provides a range of disciplinary majors. We will continue to provide excellent programs in religion and social work, but will add new programs ranging from the behavioural sciences and the natural sciences to the classic humanities and professional programs. This transformation will be guided by the highest standards of degree design, quality control and faculty qualifications. At the same time, we will continue to serve the Salvation Army and the broader church with an unflinching commitment to our Christian mission for the betterment of society. The new Booth will be, as was the old, a place of faith and learning, but now the opportunities will be much broader. We welcome you to the new Booth, a Christian university college of choice.

An Urban Campus

The campus of Booth College is located in downtown Winnipeg, a city of over 700,000 people. We think this

is a good thing for the College, for our students and for the city and here are some reasons why:

The City as Campus

The city makes a great campus from the cafés and shops around the corner, to the art galleries and cinemas down the street. Within a few blocks of the College are located beautiful river walks at the Forks, the Centennial Concert Hall, the Manitoba Legislature, the new MTS Centre arena, and trendy Osborne Village. Within a short distance are the Stadium and many of the city's parks. Our students attend symphony concerts, plays, exhibits, hockey and football games and much more. All this is within easy reach of the College. Literally, the city is our campus!

The City as a Learning Place

Winnipeg is a diverse, multi-cultural city with large Aboriginal, European, Asian, African and Latin American communities. Cities are a dynamic context in which to live, work and serve. In an increasingly urban and multi-cultural world, living and learning in the city is in itself an important part of a Booth College education.

The City and Service

Just as there is a diversity of cultures and opportunities in the city, so too is there a diversity of needs. The rich and the poor, the strong and the weak, the content and the lonely all live and breathe in the heart of the city. There are great opportunities here for students to impact the lives of those around them and the College is deeply engaged in bringing faithful learning and Christian service together. Students volunteer in churches, in parachurch, public and private agencies, and are involved in field education placements in which there are many opportunities to serve others.

Our Wesleyan-Salvationist Heritage

Booth College is owned and operated by The Salvation Army. But to say that Booth College is a Salvation Army College is to say more than that the College is sponsored by The Salvation Army. It means that the ethos of the College is shaped by the Army's commitment to the historic Christian faith and its deep involvement in ministry in the world; that the College is rooted in the Wesleyan theological tradition that couples holiness of life with an ecumenical embrace of other Christians; and that the College is linked to The Salvation Army internationally and seeks to serve in that global context.

The College reflects the Wesleyan theological position of its sponsoring denomination by affirming the doctrines of The Salvation Army:

- We believe that the Scriptures of the Old and New Testaments were given by inspiration of

God, and that they only constitute the divine rule of Christian faith and practice.

- We believe there is only one God, who is infinitely perfect---the Creator, Preserver and Governor of all things---and who is the only proper object of religious worship.
- We believe that there are three persons in the Godhead, the Father, the Son, and the Holy Spirit---undivided in essence and co-equal in power and glory.
- We believe that in the person of Jesus Christ the divine and human natures are united so that He is truly and properly God and truly and properly man.
- We believe that our first parents were created in a state of innocency but, by their disobedience, they lost their purity and happiness; and that in consequence of their fall all people have become sinners, totally depraved, and as such are justly exposed to the wrath of God.
- We believe that the Lord Jesus Christ has, by His suffering and death, made an atonement for the whole world, so that whosoever will may be saved.
- We believe that repentance toward God, faith in our Lord Jesus Christ and regeneration by the Holy Spirit are necessary to salvation.
- We believe that people are justified by grace, through faith in our Lord Jesus Christ, and that he that believeth hath the witness in himself.
- We believe that continuance in a state of salvation depends upon continued obedient faith in Christ.
- We believe that it is the privilege of all believers to be wholly sanctified, and that their whole spirit and body may be preserved blameless unto the coming of our Lord Jesus Christ.
- We believe in the immortality of the soul; in the resurrection of the body; in the general judgment at the end of the world, in the eternal happiness of the righteous; and in the endless punishment of the wicked.

Our Educational Philosophy

Education is the sum total of the experiences that shape a person's mind and life. At Booth College our intention is to assist students in the process of becoming strong and resourceful in three ways:

In character and competence. By character we mean Christ-likeness with a strong inner sense of compassion, kindness, and justice. By

competence we mean being able to think critically and theologically, to articulate clearly in writing and speaking, and to work with others in ways which are highly ethical and at the same time productive to the common good.

In wisdom and witness. By wisdom, we mean the deepened insight and understanding which goes beyond mere fact and knowledge to the deeper truths of life and of our common journey. By witness, we mean the capacity and willingness to communicate with others from a position of character and wisdom for the benefit of all.

In word and deed. By word, we mean not only one's own words, but the appropriation of the sacred Word of God, Holy Scripture, which is integrated with reason, an appreciation of tradition, and the observation of human experience, including one's own. By deed, we mean the quality of living which is consonant with one's words and with the Word so that faith, learning, and living are integrated into persons whose journeys are characterized by holistic excellence.

History

The establishment of Salvation Army universities for training men and women in the science of humanity was proposed by William Booth, The Salvation Army's co-founder, at the beginning of the 20th century. It would not be until the penultimate decade of the century, however, that this dream would be realized. The Salvation Army, since its inception, has operated Training Colleges for its officers or clergy. There are several such colleges around the world. However, throughout the Army's first century there was no centre of higher learning devoted to the education and training of the laity.

Because of the vision of Commissioner John D. Waldron and others, the Canada and Bermuda Territory of The Salvation Army announced, on February 16, 1981, that it would establish a college in Winnipeg, Manitoba. Major Earl Robinson was appointed to coordinate a Task Force charged with the establishment of the College and the development of an educational program open to Christians of all denominations and directed particularly to the education of lay persons.

Early in 1982, The Salvation Army purchased a building in downtown Winnipeg as the site for its new College. This building was intended to be a temporary facility. At the same time property was secured near the University of Manitoba for the development of a permanent campus for the College. The dedication of the downtown building and sod-turning at the new property took place in conjunction with the Centenary Congress conducted in Winnipeg in June 1982. That same month Major Earl Robinson was appointed the first President of the College. It was decided that the institution would be called Catherine Booth Bible College, named after the co-founder of The Salvation Army.

Catherine Booth Bible College received its first students in September 1982. Because the temporary facilities quickly proved inadequate for the needs of a growing student enrollment, an adjacent building was purchased early in 1984 for residential accommodation. In 1986 additional office space was secured in order to serve the developing needs of the College. In 1987 the College acquired the present campus at 447 Webb Place in downtown Winnipeg, directly across from the University of Winnipeg. This seven storey structure has classrooms, a chapel, gymnasium, offices, dining room and residential rooms. In 2005 the library was moved to 290 Vaughan, a short two-minute walk from 447 Webb Place, and now serves the needs of both Booth College and the new Winnipeg College for Officer Training.

The College was accredited by the Accrediting Association of Bible Colleges (now the Association for Biblical Higher Education) as a full member in 1991 and in the following year became an Approved Teaching Centre of the University of Manitoba. In 1997 the College name was officially changed to William and Catherine Booth College.

At its 20th anniversary Graduation Exercises on April 28, 2002, Booth College conferred its first honorary degree, a Doctor of Divinity (honoris causa), upon Colonel Earl Robinson in recognition of his role in the establishment of the College and his contribution to the theology of The Salvation Army internationally.

Programs of the College have continued to expand throughout its history. From its early days, officers of The Salvation Army took courses at the College. In 1989 a degree completion program for officers of the Canada and Bermuda Territory was developed. In September 2000 cadets at the Colleges for Officer Training in this territory became Booth College students and were enrolled in a unique Bachelor of Arts program delivered jointly by the Training Colleges and Booth College. In cooperation with the USA Eastern and USA Western territories of The Salvation Army, the College offers Bachelor of Arts degree completion programs for officers of these territories. In January 2001 the College offered its first online distance education course with students from seven countries registered in the course. Course offerings and programs available to students through Extended Learning continue to grow.

In 2007 Booth College celebrated its 25th anniversary. Our theme for the yearlong celebrations, "A Legacy and a Promise," has led us to celebrate the legacy of the past 25 years. But as we begin our 26th year, we want to turn our attention to the promise that lies ahead. In the coming year we will articulate the vision that will propel us forward.

Incorporation

On August 18, 1983, Bill 52, "An Act to Incorporate The Salvation Army Catherine Booth Bible College" received royal assent after passage by the Thirty-Second Legislature of the Province of Manitoba. The Act provides legal authority for the College's existence and governance. The Act includes the

Constitution and Bylaws of the College and gives the College the power to grant certificates, degrees and diplomas. The Act was amended to change the name of the College to The Salvation Army William and Catherine Booth College, taking effect on May 15, 1997. A further amendment to broaden the degree-granting powers of the College was passed by the Manitoba Legislature and given royal assent on August 9, 2002.

Accreditation

William and Catherine Booth College is a full member of the Association for Biblical Higher Education (ABHE). Accreditation is attained through a process of evaluation and periodic review of institutions in accord with accepted academic standards. Accreditation provides students with the assurance that courses they take are recognized and accepted for credit by other ABHE institutions. Several universities in Canada have policies under which they accept transfer credit from ABHE institutions. Students are responsible for determining their admissibility to other institutions and programs.

The John Fairbank Memorial Library

At the heart of any academic program is the teaching and learning process. The John Fairbank Memorial Library's vision is to serve as an essential resource to support the College's teaching, research and community services programs for students, faculty and staff. The Library encourages the student to be committed to truth, to regard the pursuit of knowledge as a life-long process, to respect sound scholarship and the wisdom that comes from experience, and to be critically active in the learning process. It strives to do this by fostering an environment that promotes creativity, scholarship and development of information skills that are critical to independent intellectual inquiry and lifelong learning by providing access to over 50,000 books and other resources.

The automated library provides access to books, journals, videos, online materials and microfilms in the fields of social work, Christian studies, pastoral care and counseling, and youth ministries, as well as supporting the arts and science curriculum of the College. Assistance using the library and its resources is available either in person or online. All students, including Extended Learning students, are provided with document/book delivery services. As well, our library is jointly shared with The Salvation Army College for Officer Training and is part of a cooperative network of other college and university libraries in the Winnipeg area. This provides borrowing privileges at these other libraries for students and faculty, effectively giving them access to 650,000 items. For more information and to search our collection, go to: www.boothcollege.ca/library.

Partnerships

Increasingly, education is a cooperative effort that utilizes the resources of several institutions. Booth College has developed a series of partnerships that enrich the educational experience of students and

enhance the opportunities available to them. We continue to explore new partnerships that will provide our students with even more resources in the future.

University of Manitoba– Approved Teaching Centre

The University of Manitoba, founded in 1877, is a large research university with more than 24,000 undergraduate and graduate students in all the major disciplines. Since 1992 Booth College has been affiliated with the University of Manitoba as an Approved Teaching Centre. This status allows the College to offer cross-credited courses for University of Manitoba credit. During 2007-2008, Booth College professors taught courses in Biblical Studies, History, English, Psychology and Sociology for both college and university credit.

For those courses taken under the terms of this relationship, students receive credit at both Booth College and The University of Manitoba. Qualifying students are eligible to use up to 60 credit hours earned at Booth College as credit toward a University of Manitoba degree. If a student should choose to enroll at another university, the credits earned through the University of Manitoba will be easily transferable. Details are available from the College Registrar.

University of Winnipeg – Winnipeg Theological Cooperative

Booth College participates in the Winnipeg Theological Cooperative through which students can engage in graduate level studies leading to the Master of Divinity (MDiv) degree from the Faculty of Theology at the University of Winnipeg. The Cooperative utilizes the resources of several church-related colleges and of the Faculty of Theology to offer a complete MDiv program. The Cooperative makes its course offerings available to all students accepted into the program.

The Cooperative is based on several operating principles:

- a commitment to theological education in accord with the standards of the Association of Theological Schools (of which the Faculty of Theology is a member);
- recognition of the importance of the distinct traditions of each participating college with the assurance that students are well-acquainted with their own heritage;
- an intention to facilitate transfer of credit to and from institutions accredited by the Association of Theological Schools;
- sensitivity to denominational interests, particularly those of the participating colleges and the irreligious communities.

Booth College is a home college within the Cooperative, allowing Salvationist students to use Booth College as their educational base within the program. The College offers a range of courses for

credit in the MDiv program on its Winnipeg campus, at remote sites in several locations, and through distance education.

College for Officer Training - Canada and Bermuda Territory

In September 2000 Booth College and the Colleges for Officer Training in the Canada and Bermuda Territory formed a partnership to strengthen officer preparation and continuing education in the Canada and Bermuda Territory. In 2005 The Salvation Army opened a new Training College in Winnipeg in close proximity to Booth College. CFOT Winnipeg and Booth College cooperate to deliver an undergraduate program to cadets. It is envisioned that in the 21st century the normal educational preparation for Salvation Army officers in the Canada and Bermuda Territory will be a Bachelor of Arts degree.

The Salvation Army Ethics Centre

The mission of The Salvation Army Ethics Centre is to study, proclaim and practice ethics with the highest possible degree of expertise and contemporary relevance. Located in Winnipeg, the Ethics Centre is a resource to Salvationists and others across Canada and around the world. The Centre offers workshops, seminars and individualized consultation in the area of ethics. It has an active program of research and publication and maintains a library of resource materials on a wide range of ethical issues. These resources are available to all students of Booth College.

Jerusalem University College

In September 2000, Booth College became an associate school of Jerusalem University College. As an associate school, Booth College is able to make available to its students the programs of JUC. Students are able to take short courses or entire semester programs in Jerusalem for credit toward the completion of their Booth College degree program. For information on the programs of Jerusalem University College, prospective students may contact the Academic Dean at Booth College or visit the Jerusalem University College web site at www.juc.edu.

Simon Fraser University

Through a foundation established by a donor at Simon Fraser University, Booth College is able to access resources and expertise that enhance the College's ability to deliver its programs. With the assistance of these resources Booth College has enlarged its capacity to deliver extended learning curriculum.

People

College Cabinet

Donald E. Burke, BA, MA, PhD
President

David Neale, BA, MA, PhD
Vice President & Academic Dean

Denise Young, BBA
Director of College Administration

Major Douglas Smith, BA
Director of Development

President's Office

Donald E. Burke, BA, MA, PhD
President

Peggy Whitbread
Executive Assistant to the President

Academic Services

David Neale, BA, MA, PhD
Vice President & Academic Dean

Major Ian Swan, BA, BEd, MA
Associate Dean for Extended Learning

Matthew Kwok, BComm, BA, MA, PhD
Assistant Academic Dean & Registrar

Janet Kennedy
Assistant Registrar &
Enrollment Counselor

Monique Pishak
Administrative Coordinator for
Academic Services

Admissions

Chantel C. Burt, BA
Director of Admissions

Tyler Petkau
Web Developer/Recruitment Officer

Business Affairs

Denise Young, BBA
Director of College Administration

Deborah Knight, BA (Hons)
Accounting Clerk

Chris Nelson
IT Support

Georgina McSherry
Administrative Coordinator
for College Administration

Linda Wynne
Administrative Assistant
for Business Affairs

Development

Major Douglas Smith, BA
Director of Development

Sherilyn Burke, BA
Database Assistant

Facilities

Doug Vialoux
Facilities Manager

Jeff Black
Custodial/Maintenance

Annette Bonham
Custodial

Hospitality

Rachelle Aime
Hospitality Services Manager

Linda Wynne
Administrative Assistant for Hospitality/
Receptionist

Shannon MacTavish
Chef

Betty Puddicombe
Cook/Dietary Aid

Rachel Birston
Dietary Aid

Library

Meagan Morash, BEd, MLIS
Director of Library Services

Walter Ritchie, BA
Library Technician

Shanlee Birrell
Public Service Technician

Vandana Ingle, BBS
Periodicals Coordinator

Student Development

Stephen Sutherland, BA, MA
Dean of Student Development

Andrea Brown, BA
Area Coordinator

Major Wendy Swan, BBS, MDiv
Pastoral Care Coordinator

Anthony Knapp
Athletic Director

FACULTY

The faculty at Booth College consists of men and women who have a commitment to the integration of excellence in scholarship with Christian faith and service. They have obtained the academic credentials necessary to support the academic programs of the College, possess the spiritual maturity to be models for their students, and have a commitment to the mission of the College.

CORE FACULTY

The core faculty of Booth College consists of those who hold full-time appointments to the faculty of the College.

Michael W. Boyce

Assistant Professor of English
Head, English and Film Program
BA, MA (Wilfrid Laurier), PhD (Manitoba)

Bonnie Bryant

Associate Professor of Social Work/
Head, Social Work Program
BA, BSW (McMaster), MSW (Manitoba)

Donald E. Burke

Professor of Biblical Studies
BA (Wilfrid Laurier), MA, PhD (St. Michael's/Toronto School of Theology)

Roy R. Jeal

Professor of Biblical Studies/
Head, Religion Program
DipBS (White's Ferry Road School of Biblical Studies), DipCS, MCS (Regent College); PhD (Sheffield)

Matthew Kwok

Assistant Professor of Interdisciplinary Studies
BComm, BA, MA, PhD (Manitoba)

David A Neale

Professor of Biblical Studies
Head, Social/ Behavioural Sciences
BA (Idaho State); MA (Fuller), PhD (Sheffield)

James E. Read Associate Professor of
Philosophy and Ethics (Executive Director of
The Salvation Army Ethics Centre)
BA (Hons) (Glendon College), MA, PhD (UCLA)

Alexander Sawatsky

Assistant Professor of Social Work
BA (Goshen College), MSW (Andrews University)

Major Brenda Smith

Assistant Professor of Worship Studies &
Christian Ministries
BA (Booth College), MTS (Tyndale Seminary)

Major Ian Swan

BA (Carleton), BEd (Queens); MA (London)

Major Wendy Swan

DipBS, BBS (Briercrest Bible College), MDiv
(Lutheran Theological Seminary)

Buetta Warkentin

Assistant Professor of Social Work
BTh (Canadian Mennonite Bible College), BA
(Manitoba), MSW, MTS (Wilfrid Laurier)

ASSOCIATE FACULTY

The associate faculty consists of those whose primary appointment is at one of the Colleges for Officer Training or another institution associated with Booth College and who teach Booth College courses regularly. These individuals are granted academic rank commensurate with their academic qualifications and experience in accordance with the criteria established by the College.

Major Cathie Harris

Director of Spiritual Formation
BScN (McMaster); MRE (St. Michael's)

Major Ray Harris

Director of Academic Studies
BA (McMaster); MDiv (Winnipeg); DMin (Regis College)

Major Margaret McLeod

Associate Director of Academic Studies
MTS (Tyndale Seminary)

Major Sandra Rice

Training Principal, CFOT
BA, BEd (Memorial); MTS (Tyndale Seminary)
EdD (Cand.) (Nova Southeastern Univ.)

Major Brian Slous

BTh (Catherine Booth Bible College), MACS
(Trinity Western)

Major Julie Slous

BA (Catherine Booth Bible College); MDiv
(Queen's College), DMin (Cand) (Luther Seminary)

Major Howard Smartt

BA (Sydney University), Dip.Ed (Sydney Teachers College), Dip.Min. (Australian College of Theology), MA (Macquarie University)

Major Robyn Smartt

BA DipEd (Macquarie University), Dip.Min. (Australian College of Theology), M.Counselling (Western Sydney)

Major Floyd Tidd

BSc (Laurentian), M.T.S. (Tyndale)

Captain Deana Zelinsky

Associate Director of Field Education
BA (Booth College)

Captain Rick Zelinsky

Director of Field Education
BTh (Ontario Bible College), MDiv (Cand.) (Winnipeg)

SESSIONAL LECTURERS

Sessional lecturers contribute to the mission of Booth College by teaching individual courses on a contract basis.

Cheryl Albas

BA (Alberta), MA (Manitoba), PhD (Colorado)

Major Joanne Biggs

BA (Hons) (St. Thomas), MDiv (Winnipeg)

Major Jolie Boyarski

MTS (Trinity Western)

Joseph Campbell

LST, LCL, DCL (Rome), PhD (Manitoba)

Dwight Cuff

BA (Dalhousie), DipCS (Regent), MTS (Atlantic School of Theology), DMin (Bethel)

Faith Auton-Cuff

BA (Winnipeg), MA (Gonzaga), PhD (Seattle Pacific)

Andrew M. Eason

BA (Booth College), BA (Waterloo), MTS (Tyndale Seminary) MA, PhD (Calgary)

Michael Gilmour

BA (Lakehead), MA (Providence Theological Seminary), PhD (McGill)

Roger Green

BA (Temple), MDiv (Asbury), MTh (Princeton); PhD (Boston College)

Suzanne Grierson

BA, BFA (Hons) (Manitoba), MFA (Calgary)

Bradley Harris

BA (Hons), BSW (Hons)(York), MSW (Toronto)

Dennis Hiebert

BPE, BEd (Manitoba), MHK (Western), PhD (Manitoba)

Keith Hyde

BTh (Central Pentecostal), BA (Winnipeg), MCS (Regent), PhD (St. Andrews)

Susan Mair

BA (Manitoba), BSW (Hons), MSW (Lakehead)

Cameron McKenzie

BA (Providence), MDiv (Providence Theological Seminary), PhD (Cand.) (Sheffield)

Janice Miller

BA (Bethel), PhD (Kansas)

Lloyd Penner

BTh (Steinbach Bible College), BA (Hons), BEd, MA, PhD (Manitoba)

Major Bruce Power

BA (Université Sainte-Anne); MA (Winnipeg), PhD (Toronto)

Lieut-Colonel Lyell M. Rader

BA (Asbury), MDiv (Asbury Theological Seminary), MA (Syracuse), EdD (Columbia)

Captain Shari Russell

BA (Providence College), MA (Providence Seminary)

Major Edith Verstege

BA (Ed) (Memorial), MSW (Toronto), MHA (Ottawa)

Jennifer West

BSc, MSc (Manitoba)

David Widdicombe

BA, DPhil (Oxford)

Summary: The Strengths of a Booth College Education

Highly Qualified Faculty

Booth College has made a commitment to offering high quality education. The curriculum is anchored by the strength of our core faculty who combine their expertise and academic credentials with faith and practical experience. It is augmented by the contribution of associate faculty and sessional instructors who share their specialized knowledge and experience with our students.

Strong Programs

Booth College is engaged in a comprehensive review and upgrading of its curriculum. Our long term goal is to offer a full spectrum of liberal arts majors appropriate to a faith-based university college. Our educational philosophy is informed by the integration of Christian faith and rigorous academic study. Toward this end, a number of new disciplinary offerings are being designed and implemented.

Integration of Theory and Practice

At Booth College there is an intentional integration of theory and practice. Formal instruction is coupled with field education programs. This integration is also seen in the voluntary involvement of its students in community service short-term mission trips and in the day-to-day life of the College itself.

Personalized Attention

At Booth College we are small enough to offer students individualized attention. Classes are smaller than at larger institutions, offering students the opportunity to interact with their professors and fellow students. This personalized attention creates a healthy learning environment where students are known by name.

Strong Library

The curriculum is supported by The John Fairbank Memorial Library, an up-to-date collection that is augmented by the libraries of the University of Winnipeg and the University of Manitoba. The library catalogue is fully integrated with that of the University of Winnipeg, providing our students with access to a wide range of resources. The John Fairbank Memorial Library is located in a new, state of the art facility at 290 Vaughan Street.

Accreditation

Booth College is a full member of the Association for Biblical Higher Education. To achieve this accreditation the College meets or exceeds a rigorous set of standards that ensure that students receive a high quality education.

Approved Teaching Centre of the University of Manitoba

In 1992 the College became an Approved Teaching Centre of The University of Manitoba. Under the terms of this relationship Booth College is authorized to offer University of Manitoba credits on the Booth College campus. This provides students with greater flexibility and recognition if they wish to continue their studies at another educational institution.

ADMISSIONS

ADMISSION REQUIREMENTS

The educational programs of Booth College are open to all qualified applicants. The College does not discriminate in its admission policy or in any other policy or program on the basis of gender, race, colour, or national origin.

ACADEMIC STANDARDS

High School Applicants

2008-2009 Entrance Standards

To join us at Booth College, it's best if you graduate from a secondary school with a minimum average of 60 percent in your final year of studies in an academic stream. Students who have graduated from a secondary school in an academic stream but do not meet the 60 percent minimum may still be admitted. In those circumstances, you may be required to take a reduced course load in your first year while maintaining an accumulated GPA of at least 2.0.

2009-2010 Entrance Standards

We are raising entrance requirements at Booth College over the course of the next two years. For 2009-2010 the requirements for entrance are as follows: High school applicants must have five full credits at the Grade 12 level with a final overall average of 65 percent.

English and math at the "S" or "U" level must be two of the five courses.

For entrance in 2010-2011, five full courses at the "S" or "U" level will be required with a final overall average of 65 percent.

Students who have completed course work at an approved post-secondary institution may enter Booth College as transfer students. An entering AGPA of 2.0 or better is required.

Please contact the Admissions Office for further information at 204.924.4850.

Applicants who have graduated from a secondary school in an academic stream but do not meet the minimum average requirement of 65% may be considered for admission on a limited basis. If

accepted, students may be required to take a reduced course load in their first year of study. At the end of the first year of full-time study (or the completion of 18 credit hours for part-time students) students must have achieved a minimum Accumulated Grade Point Average of 2.0 or they may be dismissed from the College.

Students who have completed course work at an approved post-secondary institution may enter Booth College as transfer students. An entering AGPA of 2.0 is required.

International Applicants from countries outside Canada and the United States are evaluated on an individual basis. Applicants are expected to have educational standing considered to be the equivalent of the requirements for secondary school graduation in the Province of Manitoba. Information on these requirements for applicants from specific countries may be obtained from the Admissions Office.

English Proficiency

English Proficiency is required. Because English is the language of instruction and communication at Booth College, applicants whose primary language is not English must provide verification of proficiency in the use of English indicated by the results of the Test of English as a Foreign Language (TOEFL) or equivalent test. Official test results must be forwarded to Booth College. (Please see www.toefl.org for more details. Booth College's code is 7951). A minimum TOEFL score of 550 on the paper-based test or 213 on the computer-based test is required.

Additional competency examination may be required at the College's discretion.

Student Life Handbook

All students are required to abide by the provisions of the Student Life Handbook, which is available on the College website. By signing the Application for College Admission the applicant acknowledges that he or she has read the Student Life Handbook and will abide by its principles and policies while enrolled as a student at Booth College.

ADMISSION CATEGORIES

REGULAR ADMISSION STUDENTS are students who meet all requirements for admission to the College and who desire to pursue a certificate or degree program will be classed as Regular Admission Students. Regular Admission Students who carry 9 or more credit hours in a given semester or 18 or more credit hours in the regular session will be considered full-time students. Regular Admission Students who carry fewer than 9 credit hours per semester are considered part-time students.

SPECIAL ADMISSION STUDENTS are students who do not meet all requirements for admission to the College but who are admitted to the College will be classified as Special Admission Students. Special Admission Students who carry 9 or more credit hours in a given semester or 18 or more credit hours in the regular session will be considered full-time students. Special Admission Students who carry fewer than 9 credit hours per semester will be considered part-time students. There are several categories of Special Admission Students:

Home-Schooled Graduates

Home-schooled graduates will be considered for Booth College admission on an individual basis. A record prepared by the primary educator showing a complete list of subject areas studied and grades received is requested. Official transcripts from out-of-home educational institutions are required, if applicable. Testimonials from persons who have worked with the home-schooled graduate in tutorials, apprenticeships, community service, and social activities are encouraged. Detailed descriptions of unique home-school courses, in-depth independent projects, competitions, publications, and community service activities would help Booth College make an informed admissions decision. An academic interview (in person, if possible) prior to the admission decision is also required. Students should contact the Admissions Office to arrange for this interview.

Mature Students

Application for mature student status for applicants who do not meet the regular admission criteria will be considered for admission to full-time or part-time studies as mature students, provided that the following conditions are met:

- applicants will be at least 21 years of age during the academic year;
- applicants have not attended school on a full-time basis for at least two years;
- applicants can demonstrate potential for academic success at the college level by providing letters of reference, transcripts for secondary/high school work completed, and official transcripts for any post-secondary studies completed.

Mature students will be considered for Booth College admission on an individual basis.

Special Admission Students may be required to take reduced course load that is determined on an individual basis. At the end of the first year of full-time studies (or upon completion of 18 credit hours for part-time students). Special Admission Students must have achieved a minimum Accumulated Grade Point Average of 2.0 or they may be dismissed from the College.

Occasional students

Those students who are not formally admitted to the College are classified as “occasional students” and do not register for courses for certificate or degree credit. Occasional students may take courses on a credit or audit basis to a maximum of six credit or audit hours per semester. Occasional students do not have to complete an Application for College Admission to enroll in courses. Students who begin studies as occasional students may apply for official admission to the College. If admitted, credits earned during occasional student status are applied toward the certificate or degree program of choice.

Visiting students

Those students who are taking courses at the College by submitting a Letter of Permission from their home institution are classified as “visiting students”. Visiting students who are studying at Booth College on a part-time basis are not required to complete an Application for College Admission. Visiting students who wish to study full-time at Booth College must apply to enter the college as transfer students (see Academic Policies – Transfer for Credit.)

READMISSION

When a student whose last registration was as a full-time student at Booth College has chosen not to register for a course or courses for a period of 12 months or more (24 months for part-time students), that student shall be required to apply for readmission to the College. The application process for readmission may be abbreviated. The student may also be required to apply for readmission to a specific program.

APPLICATION PROCEDURE

Admissions staff are available to answer your questions and guide you through the admissions process.

An application is considered complete when the following are submitted;

1. Application for Admission Form
2. Reference Form
3. Transcripts
4. Other documents as applicable (ie TOEFL, proof of Student VISA, Housing Form, etc.)

Applicants applying from outside of the United States and Canada are required to submit a deposit of \$500 USD at the start of the Application for Admission process. Applications will not be processed prior to the payment of this deposit. The deposit will be applied to tuition fees upon enrollment or refunded in full should the applicant not enroll at the College.

All document submitted for application purposes become the property of Booth college and will not be returned.

An on-line application is available on the Booth College website. Current forms related to the admissions process are available directly from the Admissions Office.

Official transcripts must arranged by the applicant to be sent to the Admissions Office. This includes their high school (secondary) and all College/University (post-secondary) records. Applicants should order their transcripts to be sent directly to Booth College from the appropriate institution maintaining their record. Transcripts issued to students or to other institutions are not acceptable. Faxed copies are also not considered official. If transcripts will take some time to obtain, unofficial transcripts may be submitted only for preliminary consideration and must be followed up by official transcripts.

Students who have not yet completed high school (secondary) should submit transcripts indicating credits and grades to date. Subsequently submit as soon as possible a transcript with final grades indicating graduation.

Acceptance notification is sent to applicants as soon as documentation has been received and evaluated. Full-Time and Part-Time students should not register until an admissions decision has been made. Admission is always conditional on the receipt of official versions of required documents.

Applicants will be asked to accept our offer of admission in writing and confirm their place with a \$50 deposit. The deposit is non-refundable and will be credited toward the student's account.

ADMISSION TO THE UNIVERSITY OF MANITOBA

Applicants seeking to receive credit at the University of Manitoba for courses taught at Booth College (under the Approved Teaching Centre arrangement) must also be admitted to the University. Students who do not meet the admission standards of the University of Manitoba at the time of application to Booth College should note that the completion of a minimum of 30 credit hours at Booth College with a minimum accumulated GPA of 2.5 may provide the basis for admission to the University.

FINANCIAL INFORMATION

Estimated Annual Cost 2008-2009

Instructional Fees (\$230.00 x 30 credit hours)	\$6,900.00
Room & Board (\$2000.00 x 2 semesters)	\$4,000.00
Textbooks	\$1,200.00
Incidental Deposit (\$4.00 X 30 credit hours)	\$120.00
Student Council Fees (\$2.00 X 30 credit hours)	\$60.00

TOTAL \$12,280.00

These figures may serve as a guideline for planning, but be aware that costs vary according to individual course selection and activities. Note also that costs are subject to change without notice.

Detailed Fee Schedule 2008-2009

* All fees are to be paid in Canadian Currency unless otherwise indicated.

* Fees for international students with a permanent residence outside Canada and Bermuda (i.e. The Salvation Army Canada and Bermuda Territory) are to be paid in US Currency where indicated.

*International students (excluding applicants from the USA) are required to submit a deposit of \$500 USD at the start of the application for admission process. Applications will not be processed prior to the payment of this deposit. The deposit will be applied to tuition fees upon enrollment or refunded in full should the applicant not enroll at the college.

Instructional Fees

Regular Session Courses:

Credit courses (per credit hour).....	\$230
Audit courses (per audit hour).....	\$115

Intensive Courses (per 3 credit hour course)

Canada – Bermuda	\$810
All other territories	\$835USD

Distance Education Courses (per 3 credit hour course)*

Canada – Bermuda	\$950
All other territories	\$975 USD

*The distance education fee includes textbooks and course materials.

Estimated Annual Cost

Tuition.....	\$6900
Room and Board.....	\$4000
Textbooks/Deposits/Fees.....	\$1380
Total.....	\$12280

Student Line of Credit is available through your local bank.

Late Registration Fees

Full Time Students:

Late Registration First Week.....	\$30
Late Registration Second Week.....	\$60

Part Time Students

Late Registration First Week.....	\$15
Late Registration Second Week.....	\$30

EXL Students.....\$25

Residential Fees

Room & Board (per semester).....	\$2000
Room & Board (Winnipeg Intensive Course)	
Canada – Bermuda (per week plus taxes).....	\$294
All other territories (per week plus taxes).....	\$294 USD
Medical Insurance for International Students (per year) Approx. only	\$450

Other Fees

Academic/Community Life Appeals	\$25
Challenge for Credit.....	\$345
Duplicates of Official Business Documents.....	\$10-15
Graduation Fee.....	\$75
Incidental Deposit (per credit hour)	\$4
Incomplete Grade Request per course	\$25
Letter of Permission per letter	\$20
NSF Cheque Charge.....	\$25
Social Work Student Fee (MASW) per year.....	\$35
Student Council Fees (per credit hour)	\$2
Test Out	\$175
Thesis Supervision.....	\$200
Transcript Fee (after 1 st official copy).....	\$5

Note: All fees are subject to change. GST and PST will be added where applicable.

Refund Policy

Students withdrawing from classes will be granted instructional fee refunds as follows:

Regular Session Courses

• Week One	100%
• Week Two	90%
• Week Three	75%
• Week Four	50%
• Week Five	25%
• Week Six and following	NIL

Distance Education Courses*

• During 1st month	100%
• During 2nd month	50%
• During 3rd month and following	NIL

A refund on textbooks and course materials is available assuming they are received in good order.

Intensive Courses*

- Day 1 and 2 100%
- Day 3-5 50%
- Weeks 1-11 following intensive 25%
- Weeks 12-15 NIL

* An administrative fee of \$15 will be charged.

Financial Aid

Canada Student Loans

Booth College has been designated as an eligible institution under the Canada Student Loan Act (Institutional Code – DPAP). Application forms may be secured from the Minister of Education, Student Aid Branch, in the relevant province. Canada Student Loans are open to all legal residents of Canada for application to all Booth College programs. Students are urged to make early application. (www.canlearn.ca)

US Student Loans

Booth College is approved as an eligible institution for U.S. Department of Education Federal Student Aid (Federal School Number G25772). Information on Federal Student Aid can be found on the FAFSA web site(<http://www.fafsa.ed.gov/index.htm>). Applications

may be obtained through any U.S. bank handling student loans.

Indian-Inuit Education Assistance Program

All registered Canadian Indian or Inuit residents are eligible for assistance. Contact the Education Branch, Department of Indian Affairs and Northern Development, 10 Wellington St., Hull, Quebec, K1A 0H4 (www.ainc-inac.gc.ca).

Booth College Entrance Scholarships

Chancellor's Award

The Chancellor's Award of \$1000 will be given to students entering Booth College with a high school average of 80% or higher, and is renewable for 2-4 years with an AGPA of 3.7.

President's Award

The President's Award of \$500 will be given to students entering Booth College with a high school average of 70-79%, and is renewable for 2-4 years with an AGPA of 3.0 - 3.69.

Additions to this section should include:

- Needs Bursaries
- Scholarships
- Entrance Awards (policy)

ACADEMIC POLICIES

NOTE: All references in these policies to the "Academic Dean" refer to the Booth College Academic Dean (or Designate)

Transfer of Credit

Students who have completed some academic work at other post-secondary educational institutions may apply to receive transfer credit at Booth College. A preliminary assessment of potential transfer credit should normally be made in the admission process and/or prior to enrollment. Transfer credit is awarded and applied to specific programs of study and may not be applicable to another program at Booth College. If students change programs or concentrations, a new request for transfer credit must be made.

In order for transfer credit to be granted, students must have received a course grade of C or higher for each course for which transfer credit is considered. A grade of 60% will equal a grade of "C" for those colleges and universities that do not provide letter grades. If the institution at which previous study was done is an accredited college or university, full Booth College credit may be granted, provided that the courses are comparable to those satisfying Booth College requirements. If the previous institution is not an accredited college or university, transfer credit may be considered on condition that students successfully complete 30 credit hours of studies at Booth College. Students desiring transfer credit must:

- arrange for the previous institution to issue an official copy of their transcript to the Booth College Admissions;
- at the request of the College provide a description of the work done at the previous institution (e.g., course description and course syllabus);
- specify the Booth College program for which they wish transfer credits applied.

The Registrar will notify students regarding their transfer credit assessment. When students secure degree program admission at Booth College, transfer credits will be applied to their permanent records and transcript as follows:

- the name of the institution from which credit has been transferred;
- the number of hours of credit allowed by Booth College (the students' level classification will be adjusted accordingly);
- the distribution of transferred credit to academic departments / divisions;
- the Booth College course equivalent (if specified).

Transfer credits are not calculated into a student's AGPA. Students should be aware that a limited number of credits will be transferable.

All Transfer students in three-year degree programs may transfer in up to 45 credits, provided those credits meet degree requirements. Transfer students may transfer up to 60 credits to a four-year degree, provided these credits meet degree requirements. Transfer students are required to complete a minimum of 30 credit hours at Booth College, with a minimum of 12 credit hours must be completed at the Winnipeg campus. Specific programs may have additional requirements.

Transfer students should note that transfer credit granted by Booth College may not be accepted by other colleges or universities, even if those colleges or universities grant transfer credit for studies completed at Booth College.

Credit will not be transferred into the Certificate of Christian Studies or the Certificate of Liberal Arts. Students in these programs may, however, be eligible for advanced standing in some disciplines, or exemption from otherwise required courses, on the basis of studies completed elsewhere. Students exempted from any required course must take another course in the appropriate department in its stead.

Letters of Permission

Booth College students admitted to a program and desiring to take courses at other educational institutions for credit at Booth College must complete the Request for Letter of Permission form. Courses taken by Letter of Permission will be entered on student records by course name and grade, and calculated into AGPA's at Booth College. Students in a Certificate program may take 6 credit hours of electives by Letter of Permission from an accredited college or university.

Students are responsible to ensure that official transcripts for courses taken by Letter of Permission are issued to the Booth College Registrar by the educational institutions so that student records contain the required official documents. Applicants for graduation are to ensure that the final grade for a Letter of Permission course is received by the Booth College Registrar on or before the final day of Winter Semester Examinations of the anticipated graduation year. The course work for a Letter of Permission distance education course must be complete and be submitted to the receiving institution by March 1st of the anticipated graduation year.

All grades recorded on a Booth College student's permanent record will match the Booth College grading system. When a grade report for a student taking a course at another institution on a Booth College Letter of Permission contains a grade that does not correspond to our grading system, that grade shall be changed to reflect a letter grade used by Booth College. For example, a grade of C- would be recorded on a student's Booth College permanent record as C, B- as a B, A- as an A, D+ as a D, etc.

Booth College students whose program requires that they take courses by Letter of Permission or through Booth College's Extended Learning Network and who carry 9 or more credit hours during a given semester will be classified as full-time Booth College students for the semester, with all the rights and responsibilities pertaining thereto.

Level Classification

Following enrollment in Fall and Winter Semesters, the Registrar will determine each full-time and part-time student's classification.

- Level 1: 0-30 credit hours completed
- Level 2: 31-60 credit hours completed
- Level 3: 61-90 credit hours completed
- Level 4: 91 or more credit hours completed

Academic Advisors

Students are responsible for ensuring they satisfy all academic requirements of the College. To assist with this, each student is assigned an academic advisor to offer counsel in matters pertaining to academic programs and course selection. Program Coordinators and/or Department Chairs serve as advisors for all students admitted to College programs.

Auditing

An instructor may permit a limited number of students to audit a course. An auditing student may attend and participate in the lecture and discussion portions of a course but will not receive academic credit for it. Students who audit courses are expected to attend classes regularly, but are not permitted to submit assignments or sit for examinations. If students pay the required fees and satisfy attendance requirements, the letters AU will appear on transcripts and permanent records as an indication that a course has been audited. Students who do not meet the attendance requirements for a course will not receive the AU designation on transcripts and permanent records. No record of the course will be made on transcripts and permanent records.

Students may not change their status in a course from credit to audit or from audit to credit after the Registration Revision Period.

Full-time Booth College students may audit a maximum of one course per semester. There is no additional tuition cost for this privilege. The audit fee for persons in other classifications is noted under Financial Information in the College Calendar.

Academic Load

Students must be enrolled for a minimum of 9 hours for credit per semester in order to be classified as full-time. The normal full-time academic load is 15 credit hours (up to 16.5 for practicum students) per semester. Students desiring to enroll for more than 15 credit hours (or 16.5 for practicum students) in a semester must obtain the approval of the Academic Dean.

Attendance

Regular attendance is expected of all students in all courses. Instructors must state attendance policies in their course syllabi and may penalize students for absences from class. Regular Session students who are absent from

class for more than a week owing to an illness must present a certificate from a physician upon return to class. Regular attendance requirements in Extended Learning courses will be specified by the individual course instructor. An instructor may initiate procedures to debar a student from attending classes and from final examinations and/or from receiving credit where unexcused absences exceed those permitted according to the course syllabus. A faculty supervisor may initiate procedures to debar a student from a practicum or an internship where unexcused absences exceed those permitted according to the Field Education Manual. An instructor who wishes to initiate debarment procedures will consult with the Academic Dean and make a formal request for debarment to the Academic Dean. The student will be given an opportunity to meet with the Academic Dean to discuss the request. The decision of the Academic Dean will be final. Students so debarred will fail the course.

Registration Revision

For each academic session a Registration Revision Period will be established. During the Registration Revision Period, students may change course load without academic penalty and without records being entered on official transcripts or student records.

Students are permitted to enter a course after the Registration Revision Period only in exceptional circumstances and only with the permission of the instructor and the Academic Dean. Students must consult with their Academic Advisor and/or Program Coordinator/Department Chair before changing course registration.

Repeat Course Policy

Prior to graduation, students must repeat and pass any required course for which an F or NP was received. Any non-required course in which an F or NP was received may be repeated. Any course in which a grade of C or D was received may be repeated in order to improve the AGPA. A course may only be repeated once. A student will be permitted to repeat a maximum of 30 credit hours. Individual programs may have additional restrictions.

If a course is repeated, permanent student records will indicate both the first and the repeated attempt. Grades for both attempts will be part of permanent records. However, the hours will be credited and grade points calculated only for the attempt with the higher grade.

Academic Integrity

It is a serious offense to present a piece of work for course credit as one's own if the work was done by some other person (plagiarism). Plagiarism or any form of cheating in examinations or term tests (e.g. crib notes) is subject to serious academic penalty that may include loss of part or all of the marks for an assignment/test, failure in the course, dismissal from the College, or other serious consequences.

Plagiarism or cheating in a course in which a student is cross-registered with the University of Manitoba may lead to disciplinary action by the University according to its policies.

To plagiarize is to take ideas or words of another person and pass them off as one's own. In short, it is stealing something intangible rather than an object. Obviously it is not necessary to state the source of well known or easily verifiable facts, but students are expected to acknowledge the sources of ideas and expressions they use in their written work, whether quoted directly or paraphrased. This applies to diagrams, statistical tables and the like, as well as to written material and materials or information from Internet sources. To provide adequate documentation is not only an indication of academic honesty but also a courtesy which enables the reader to consult these sources with ease. Failure to do so constitutes plagiarism. It will also be considered plagiarism and/or cheating if a student submits an assignment in whole or in part by someone other than him/herself, or copies the answer or answers of another student in any test, examination, or take-home assignment.

Instructors are required to report all allegations of plagiarism or cheating to the Academic Dean before a grade is assigned. The original assignment is submitted to the Academic Dean. The Academic Dean will chair a joint meeting of student and instructor to hear both the allegations and the student's response to the allegations. The Academic Dean will then make a determination whether or not plagiarism or cheating has in fact occurred and decide on appropriate disciplinary measures. The student and instructor will be notified of the Academic Dean's decision in writing. A copy of the decision will be sent to the Registrar and College President.

The student has the right to appeal the decision of the Academic Dean (see Academic Appeals).

Assignment Deadlines

All academic course requirements must be completed by the times specified by the instructor in the course syllabus, unless extensions are granted or alternate arrangements are made by special permission of the instructor. Instructors may impose a grade penalty for late submissions or refuse to accept late assignments. At the beginning of courses, instructors will indicate policies regarding extensions, make-up tests and late assignments in writing. (*See Incomplete Grade section*). No assignments will be received after the last day of the exam period for regular session courses or after the published session end date for Extended Learning courses unless a formal Incomplete Grade/Time Extension Request has been granted by the instructor.

Supplemental work to improve a student's grade may be possible at the discretion of the instructor, prior to the submission of the final grade to the Registrar's Office. Supplemental work after the submission of the final grade is not allowed.

Final Examinations

Students who are registered in courses for which a final examination is scheduled, must write the examination at the time and in the place announced by the College. Electronic devices are not allowed in an examination room.

Students are not permitted to leave an examination within the first 30 minutes of the examination. Any students arriving more than 30 minutes after the commencement, but before the end, of a final examination scheduled by the College, might not be permitted to write that examination.

Failure to write a final examination as scheduled may result in a "0" for the examination, failure of the course, or other serious consequences.

A student may file a petition for a deferred examination with the Academic Dean for reasons of illness or other disability, or for compassionate reasons, setting out the reasons for the deferral. The petition must be accompanied by a medical certificate or other appropriate documentation certifying the reason for the deferral, the inability of the student to write the examination at the scheduled time and, where possible, indicating the period of disability. On the basis of the evidence, the Academic Dean shall decide whether the petition is granted. The decision of the Academic Dean is final.

Course Grading

Instructors prepare syllabi for their courses indicating the amount and nature of work proposed. In the regular session, syllabi are distributed to students during the first week of classes. In Extended Learning courses they are distributed prior to the start of the course. They include a notification of the weight each assignment will have for the determination of final grades and the general requirements for courses. Changes in amount, nature or grading of work or general requirements subsequent to the first week of classes (in regular session courses) or subsequent to the intensive class time (in Extended Learning intensive courses) must have the consensus agreement of the class.

Any test(s) which have an aggregate value of more than 20% of the total value of the course may not be scheduled to take place during the 14 calendar days ending with the last day of classes in the term during the regular session.

No project or assignment may be announced during the 14 calendar days ending with the last day of classes in the term during the regular session, unless contained in the course syllabus.

Students can expect that within a reasonable time after the submission of assignments a grade will be assigned and that they will be notified of the grade. Final grades include evaluation of final examinations and may include such items as class participation, presentations and discussion. Instructors will return or show all evaluated work to students including comments and grades assigned, but may return or retain a final examination at their discretion. (For final grade reports see paragraph 6 below).

Revision of a final grade, once it has been submitted to the Registrar's Office, is possible only with the permission of the Academic Dean.

William and Catherine Booth College uses a four-part grading system, as follows:

1. Letter Grade
2. Grade Points
3. Credit Hours
4. Grade Point Average (GPA)

Each of these is explained in the following description.

Letter Grades

A+ Exceptional performance with evidence of outstanding original thinking, superior organization, exceptional capacity to analyze and synthesize; a superior grasp of the subject matter with sound critical evaluations; evidence of an extensive knowledge base. A final grade of A+ may be awarded only with the approval of the Academic Dean.

A Excellent performance with evidence of excellent original thinking, excellent organization, excellent ability to analyze and synthesize; an excellent grasp of the subject matter with sound critical evaluations; evidence of an extensive knowledge base.

B+ Very good performance with evidence of original thinking, very good organization, demonstrated ability to analyze and synthesize; a very good grasp of the subject matter; evidence of good critical judgment, a very good understanding of the relevant issues under examination; very good familiarity with the relevant literature.

B Good performance with evidence of a good grasp of the subject matter; evidence of critical capacity, good analytical ability, a good understanding of the relevant issues under examination; evidence of good familiarity with the relevant literature.

C+ Satisfactory performance with evidence of a satisfactory grasp of the subject matter; evidence of critical capacity, demonstrated analytical ability, an understanding of the relevant issues under examination; evidence of familiarity with the relevant literature.

C Adequate performance with evidence of an adequate grasp of the subject matter; some evidence of critical capacity, an ability to develop solutions to simple problems found in the material; evidence of familiarity with some of the relevant literature.

D Marginal performance with evidence of marginal familiarity with the subject matter and some evidence that critical and analytical skills have been used.

F Inadequate performance with little evidence of even a superficial understanding of the subject matter; serious weaknesses in critical and analytical skills; limited or irrelevant use of the literature; failure to satisfy course requirements.

Grade Points

Grade points are a translation of letter grades into numeric values to facilitate the calculation of students' average performance.

A+ 4.5,	A 4.0
B+ 3.5,	B 3.0
C+ 2.5,	C 2.0
D 1.0,	F 0

The College does not use a standard percentage scale to correspond to the letter grade and grade points. If an instructor intends to use a percentage scale, that scale will be included in the course syllabus.

Credit Hours

The relative academic weight of a course is measured in credit hours. Normally, a six credit hour course meets three hours per week for the duration of the regular session (Fall/Winter) while a three credit hour course meets for three hours per week for the duration of a semester. A two credit hour course meets for two hours per week. Credit hours are a useful way of measuring academic load. For example, a full-time student carries a minimum of 9 credit hours. For every instructional hour, students are expected to study two additional hours.

Credit hours are also used to measure progress towards graduation. When students pass courses—i.e., when a grade of D or higher is achieved—credit will be given for the number of credit hours assigned to a particular course. When students do not pass, no hours are credited and no credit is obtained toward graduation.

The number of credit hours required to obtain Booth College certificates, diplomas and degrees are published in the Calendar.

Grade Point Average (GPA)

Weighted grade point values for coursework are the product of the credit hours for a course and the grade points obtained for it. For example, if a student obtains a grade of B (3.0 grade points) in a 3 credit hour course, the weighted grade point value for the course is 9. The weighted grade point aggregate is the sum of weighted grade point values. The Grade Point Average (GPA) is obtained by dividing the weighted grade point aggregate by the total number of credit hours attempted. An Accumulated Grade Point Average (AGPA) is the Grade Point Average accumulated for all courses taken.

Other Grades I (Incomplete)

Students who are unable to complete the term work prescribed for a course or field education practicum/internship may apply to the instructor within the two weeks prior to the end of classes, practica or a term, for an incomplete grade and time extension for completion of the work. It is understood that the student is to write the final examination at the scheduled time (if one is required in the course).

A grade of Incomplete may be granted by the instructor only when the major portion of the course work has been completed satisfactorily, but some requirement or requirements have not been completed. The request must have the approval of the instructor before it will be processed further.

Time Extension Deadlines

Semester/Term of Course Start Date	Month of Course End Date	Maximum Time Extension Deadline
Fall Semester	December	1 April
Winter Semester	April	1 August
Winter Semester	June	1 October
Winter Semester	July	1 November
Spring/Summer Term	August	1 December
Spring/Summer Term	November	1 March

Students must pay an Incomplete Grade Fee of \$25 per course.

Taking into account the results of the final examination, the value of the term work completed, and the extent of the incomplete work, the instructor will calculate a temporary grade using a zero value for incomplete work. This grade, preceded by the letter "I" (e.g., IF, IB, INP, etc.) will be recorded on the appropriate grade sheet and forwarded to the Registrar.

If a final grade is not reported within one month of the extension deadline, the letter "I" will be dropped and the grade will remain as awarded. When circumstances warrant, the Academic Dean may extend the date by which an incomplete grade must be cleared. Students must submit a written request for such extensions, with the concurrence of the instructor, prior to the expiration of the maximum deadline date.

Note: Special Policy for Six-Hour University of Manitoba Approved Teaching Centre Courses Students registered in Booth College courses that are cross-credited as part of two semester sequence six hour courses at the University of Manitoba (i.e., Philosophy I & II, a sequence of two, three credit hour Booth College courses equivalent to one, six credit hour UM course), will receive an Incomplete grade (e.g., IB, IF, etc.) on Fall Semester transcripts. The Incomplete (I) will be removed following the Winter Semester and be replaced with a permanent final grade based on both semesters, as reported by the instructor. Fall Semester Incompletes in this case do not require the submission of a "Request for Incomplete Grade" form, nor will they be subject to the \$25 fee.

Students who complete the Fall Semester portion only of a six hour cross-credited course will have the Incomplete (I) removed when the Registration Revision Period for the Winter Semester ends. The Incomplete grade will be replaced with the permanent grade reported by the instructor.

VW (Voluntary Withdrawal)

For each academic session a Registration Revision Period will be established. Courses dropped during this period are not regarded as withdrawals and are not recorded on official transcripts or in student records. When the Registration Revision Period has ended, students are permitted a Voluntary Withdrawal (VW) which is recorded on official transcripts and student records. When VW is entered, no hours are credited, nor are grade points calculated. To receive a voluntary withdrawal students must complete the Registration Revision Form.

For each academic session, there is a published date by which a student may withdraw voluntarily from a course. After this date, the instructor must assign a final grade to the student or a student may apply for a grade of Withdrawal (W) (see below).

W (Withdrawal)

Permission to withdraw from a course after the Voluntary Withdrawal dates will be granted only by special consideration from the Academic Dean. Only unusual circumstances (e.g., serious illness or death of a family

member) will warrant such permission. Students are not permitted to withdraw from courses to avoid failure. When a W is recorded for a course, no hours are credited, nor are grade points calculated.

P/NP (Pass/No Pass)

The grades P and NP are given for certain courses. Students in these courses receive credit if assigned work is completed satisfactorily. Students who do not complete work satisfactorily will not receive credit. Grade points are not calculated for the grades P and NP.

Grade Reports and Transcripts

The Registrar issues a transcript of grades to each student within a reasonable time following the end of the semester. This transcript indicates the courses in which the student was enrolled for the semester, the GPA for the semester and the AGPA. A report of grades is not issued to or for a student whose accounts with or responsibilities to the College are not in order. This includes the return of all library materials and community life commitments. Final grades are released by the Registrar. At their discretion, instructors may inform students of the final grades they have assigned. However, grades are not considered official until they have been released by the Registrar.

Students wishing to transfer to another educational institution or who desire an official transcript indicating all courses taken and all grades obtained at Booth College, must submit a transcript request form to the Registrar, giving a minimum notice of one week. Near the beginning or the end of a semester the period required to process transcript requests may be extended. The first official copy of a transcript is provided to students without charge. There is a charge of \$5 for each additional official copy.

Dean's Honour List

At the end of each regular session, the Academic Dean will publish the "Dean's List," honouring full-time students who have earned a GPA of 3.5 or higher in the regular session (September-April).

Academic Probation

For the benefit of individual students and the reputation of the College, faculty and staff take an interest in maintaining standards of academic excellence. The goal of this policy is to assist students with the improvement of their academic performance.

The academic progress and continuance of students is reviewed at the end of each academic session. Students whose AGPA falls below 2.00 but above 1.49 will receive a letter from the Academic Dean indicating that their student status is under review. The Academic Dean will require such students to write a letter in which they will describe how improvement in their academic performance will be made, if they are allowed to register for further courses. The Academic Dean will then inform the students in writing of their status.

Students with an AGPA of 1.49 or lower may be dismissed from the College without receiving notice that their continuance as a student is under review.

Students whose AGPA is below 2.00 and who are allowed to register for further courses will be placed on academic probation. Academic probation indicates that a student's performance is not satisfactory and that unless improvement occurs a student will not be able to graduate from any program of the College and may be dismissed from the College. Students on academic probation may be allowed to register for a limited number of credit hours; students with an AGPA of 1.49 or lower will be permitted to register for a maximum of 12 credit hours per semester until their AGPA has risen to 2.00. Students on academic probation are not allowed to participate in the Field Education Program. Students on academic probation may be required to take courses that are deemed to be essential to their success as students. Students on academic probation will be required to meet with the Academic Dean at the time of registration for each academic session or semester. While on academic probation, students are required to meet regularly with their academic advisor or other designated resources for remedial help.

Students on academic probation are not allowed to participate in intercollegiate athletic teams or to serve in student leadership positions.

Academic Probation is terminated only on notification from the Registrar.

Program Continuance

Students whose performance falls below standards set for the program in which they are enrolled will receive a letter from the program coordinator/department head indicating that their program status is under review. Students whose performance is such that they will not be able to graduate from the program will not be allowed to continue in the program. The student will be notified of the program coordinator/department head's decision in writing. A copy of the decision will be sent to the Registrar and Academic Dean.

The student has the right to appeal a program discontinuance decision (see Academic Appeals).

Debarment for Academic Reasons

In consultation with the instructor or faculty supervisor, the Academic Dean may debar students from classes, laboratories, practica, and/or examinations for persistent non-attendance, failure to produce assignments to the satisfaction of the instructor, or disruptive behaviour. An instructor who wishes to initiate debarment procedures will consult with the Academic Dean and make a formal request for debarment to the Academic Dean. The student will be given an opportunity to meet with the Academic Dean to discuss the request. The decision of the Academic Dean will be final. Students so debarred will fail the course.

Debarment for Other Reasons

Students who do not obtain College-approved financial arrangements for all outstanding financial obligations to the College or who fail to honour arrangements made previously, may be removed or debarred from courses, prohibited from writing final examinations, dismissed from the College, and assigned the grade F for all course(s) in which they are registered.

Dismissal

The Academic Dean may recommend that a student be dismissed from the College for lack of achievement and/or participation in the academic program. Before making this recommendation, normally the Dean will meet with the student, warning them of a possible dismissal. Normally the Dean will consult with faculty.

If the Academic Dean recommends to the President that a student be dismissed from the College on academic grounds, the student will be notified in writing, with copies sent to the President and Registrar. The student may appeal to the President, who will decide on a case-by-case basis the means by which appeals are heard. The decision of the President will be final.

Upon academic dismissal, residential students must leave the residence promptly. Students dismissed from the College on academic grounds may apply for readmission following the lapse of one semester.

Readmission

When a student whose last registration was as a full-time student at Booth College has chosen not to register for a course or courses for a period of 12 months or more, that student shall be required to apply for readmission to the College. The application process for readmission may be abbreviated. The student may also be required to apply for readmission to a specific program.

When a student whose last registration was as a part-time student at Booth College has chosen not to register for a course or courses for a period of 24 months or more, that student shall be required to apply for readmission to the College. The application process for readmission may be abbreviated. The student may also be required to apply for readmission to a specific program.

Degree Program Admission and Continuance as a Student

Students who have completed 60 hours of credit without qualifying for admission to a degree program will be subject to dismissal from the College.

Academic Evaluation

Instructors have primary responsibility for the evaluation of students' academic performance in courses and for the maintenance of a healthy learning environment in the classroom.

Cordial and intellectually positive relationships between students and instructors are to be sought and supported. When a dispute arises regarding academic performance, the aim of the College is always to encourage resolution in a way that promotes positive attitudes toward learning and respect for the expertise and authority of the instructor. In what follows, these principles are to be recognized and preserved.

Instructors have responsibility for evaluating students' achievement in a course. An instructor may refuse to accept late assignments or impose a grade penalty for lateness. An instructor may deny students the opportunity to rewrite tests and assignments. Failure to abide by the attendance and preparation expectations articulated in course syllabi may lead to a loss of part or all of the marks for a course.

Instructors have responsibility for maintaining quality learning environments in the classroom. If student behaviour interferes, the instructor will counsel the student in order to seek a behavioural change.

Students who believe they have been treated unjustly in connection with the above should first seek to have the dispute resolved by appealing directly to the instructor. If the dispute is not resolved after direct appeal to the instructor, students have the right to appeal to the Academic Dean.

Academic Appeals

If the student is not satisfied with a final grade, appeal may be made to the Academic Dean. An appeal of a final grade in a course must be made within six weeks after the distribution of final grades for a course. The Dean will

meet with the instructor and student prior to rendering judgment. The student and instructor will be notified of the Academic Dean's decision in writing. A copy of the decision will be sent to the Registrar and College President.

If the student is not satisfied with a program discontinuance decision, appeal may be made to the Academic Dean. An appeal of a program discontinuance decision must be made within six weeks after the distribution of final grades for a course. The Dean will meet with the program coordinator/department head and student prior to rendering judgment. The student and instructor will be notified of the Academic Dean's decision in writing. A copy of the decision will be sent to the Registrar and College President.

Should either the student (or instructor in the case of a final grade appeal) consider the decision of the Academic Dean with regard to a final grade, program discontinuance or plagiarism case unacceptable, the President may be contacted in writing within five calendar days of the Academic Dean's written decision requesting a further appeal. The President will call for the Faculty Council to constitute itself as an Academic Appeals Committee. The President will designate a faculty member to serve as chair. The Academic Dean (or designate) and the instructor or program coordinator/department head in question will not be members of the Academic Appeals Committee. The College President shall appoint a student to serve on the Academic Appeals Committee.

The Academic Appeals Committee will meet with the appealing student and instructor or program coordinator/department head, consider the evidence, and make a recommendation to the President regarding settlement of the matter. Both student and instructor or program coordinator/department head will be notified of the recommendation in writing, with copy to the Academic Dean. The decision of the President will be final.

Resubmission of Previous Course Work

Work submitted in one course for credit may not be resubmitted in whole or in part in another course for credit unless approved by the instructor.

Special Academic Events

Special academic events are part of the academic program of the College. Students are expected to attend these events or must obtain permission from the Academic Dean to be absent.

Graduation Requirements

The approval of the Board of Trustees, granted through the President on recommendation of faculty, is given to present certificates and to confer degrees on students who have fulfilled William and Catherine Booth College graduation requirements. In summary form these requirements are:

Academic achievement	Graduation from any College program requires a student to achieve a passing grade ("D" or higher) in all courses required in the student's program and an accumulated grade point average (AGPA) of 2.0 or higher in the course requirements of the program. Graduation from a Bachelor of Arts (General) program requires an AGPA of 2.0 or higher and a grade of C (2.0) or higher in all courses in a student's major. Graduation from a Bachelor of Arts (Advanced) program requires an AGPA of 2.5 or higher and an AGPA of 2.5 or higher in courses that constitute the major. Graduation for the Bachelor of Social Work program requires an AGPA of 2.5 or higher and a grade of C+ (2.5) or higher in all Social Work courses. Graduation from a Bachelor of Arts (Honours) program requires an AGPA of 3.0 or higher and an AGPA of 3.0 or higher in courses that constitute the major. Students with an AGPA of 3.5 to 3.74 are graduated "With Distinction." Students with an AGPA of 3.75 or higher are graduated "With Great Distinction."
Christian character	The College graduates students who demonstrate appropriate development of Christian character.
Settled accounts	The College graduates students whose financial obligations to the College have been fully met and who have returned all library materials and other College materials and property for which they have had responsibility.

NOTE: These academic policies were in effect at the time of publication. William and Catherine Booth College reserves the right to change them without notice.

ACADEMIC PROGRAMS

The Transition of the Curriculum at Booth College

Booth College is undertaking the first major revision of its curriculum since its founding in 1982. In 1991 the college was granted accredited status by American Association of Bible Colleges (now known as ABHE). Since that time the needs of the modern post-secondary student have changed. As students compete for jobs in a society where the university degree is becoming the norm, Booth College is revising its curriculum to meet this need. As such, the new curriculum will be a university-type design which conforms to national and provincial standards for such programs (see www.cmec.ca, the "Statement on Quality Assurance for Degree Education in Canada"; see also www.caqc.gov.ab.ca, "Quality Assessment Standards – Program"). These provincial and national statements on quality have no accrediting authority in Manitoba, nor does the Province of Manitoba provide quality assurance oversight of private university level providers. Nevertheless, the principles contained in these sources will guide the development of the new Booth curriculum. The adherence to these standards represents our commitment to the highest national standards for university level degree provision.

Degree Recognition

Booth College grants its certificates, diplomas and degrees under the authority of Bill 52, a Provincial Act of the Legislature of Manitoba. In time the College hopes to acquire full degree recognition from local universities and the province. Achievement of this goal will make it possible for Booth College students to enter university graduate programs in their field of study. The College anticipates that recognition of our degrees by local Manitoba universities will come in the not-too-distant future.

The New Degree Structure

The new Booth College university-level degree will have three components:

- the core curriculum,
- the disciplinary major
- the electives, or courses that a student may choose simply for interest or to deepen their understanding within their disciplinary major

According to widely recognized degree structure guidelines in Canada, all university bachelor of arts degrees must have a minimum of six credits in three areas of study: the humanities, social sciences and the natural sciences.

Furthermore, a three year degree must have the following components:

- A minimum of 90 credits
- A minimum of 72 credits in the arts and sciences
- A minimum of 45 credits at the senior level
- A minimum of 3 credits in each of five disciplines
- A maximum of 42 credits in any one discipline

A four year degree must have the following components:

- A minimum of 120 credits
- A minimum of 102 credits in the arts and sciences
- A minimum of 72 credits at the senior level
- A minimum of 3 credits in each of five disciplines
- A minimum of 42 credits in the major. Normally 30 of these credits will be at the senior level

Core Curriculum

A core curriculum, sometimes known as the general education curriculum, is comprised of the courses that are required of all students who are to earn a Booth College degree. The new core curriculum will give the learner a sound foundation for the undergraduate degree. It will deliver an introductory breadth of knowledge in the natural sciences, the social sciences, philosophy and religion, literature, and the fine arts. It also will intentionally teach critical thinking, reading and writing skills. Its purpose will be to create an intellectual foundation in the learner upon which in-depth disciplinary study can be based.

While the new core curriculum is not yet finalized at the time of the publication of this Calendar, its general outline is as follows:

Science – six credit hours

Any six credit hours from the following subject areas: biology, math, geology, astronomy, chemistry, and others to be determined

Social Sciences – six credit hours

Any six credit hours from the following subject areas: psychology; sociology; history; political science; anthropology; and others to be determined

Humanities

Religion – nine credit hours

 Biblical Foundations – three credit hours

 Theological Foundations – three credit hours

 World Religions – three credit hours

Philosophy – three credit hours

Literature – six credit hours

Fine Arts – three credit hours

Skills

Urban Service Learning – three credit hours

University Writing – three credit hours

Total Core Curriculum Credits = thirty-nine credit hours

Many (but not all) of these courses are currently offered in the 2008/2009 Course Offerings. Students who anticipate entry into one of the new disciplinary majors are advised to fulfill as many of the core requirements as possible in their first year of study.

The Disciplinary Majors

Five disciplinary majors are contemplated as the first stage of our revised curriculum. Several are existing and some are under design. The degree offerings are as follows:

- Bachelor of Social Work – four year (existing, but under revision, see Program Listings)
- Bachelor of Social Work – After Degree – two year (existing, but under revision, see Program Listings)
- Bachelor of Arts – Behavioural Sciences, four year (under design)
- Bachelor of Arts – English and Film Studies, four year (under design)
- Bachelor of Arts – Religion, four year (under design)
- Bachelor of Arts – General Studies, three-year (existing, but under revision, currently called the Social and Behavioural Sciences degree)
- Master of Divinity (existing, offered in conjunction with the Winnipeg Theological Cooperative)

The majors in Behavioral Sciences, English and Film Studies, and Religion are in the initial design phase. ***Year one of these degrees are expected to be on offer in the fall of 2009. Students who wish to enter these degrees should take the core curriculum courses in the 2008/2009 academic year.***

Under revision but available in its entirety is the three year degree in General Studies (previously called the Social and Behavioural Science degree). ***Students who wish to enter this degree should take the core curriculum courses in the 2008/2009 academic year.***

A summary of the content of Booth College university-level degree offerings is as follows. Further details of those which are already on offer can be found below under Program Listings.

General Studies (Social and Behavioural Sciences), three year; currently fully offered

- The Bachelor of Arts in General Studies (Social and Behavioural Sciences) is a three-year degree that provides the learner with a broad undergraduate education. Graduates will have grounding in the sciences, social sciences, humanities, fine arts, and critical thinking and writing. In a world where a post-secondary degree is increasingly considered essential to career success, the BAGS provides one path to a modern career.

Behavioural Sciences, four year, under design

- This four year major in the Behavioural Sciences is a new degree which will attract students looking for a foundational degree in psychology and sociology. The degree design is in progress and students who wish to take this major can begin with the core requirements in 2008/2009. The launch of the first year of the degree will be in the 2009/2010 academic year. Learners will have the opportunity to pursue an interdisciplinary approach to these two important disciplines, and yet specialize as their career aspirations dictate. The program will seek to prepare the learner for graduate study or to pursue entry-level employment in the social services, business, or other areas where a solid undergraduate degree is the minimum requirement.

Religion, four year, under design

- This is a new degree which focuses on the interdisciplinary study of world religions, Christianity, philosophy and the humanities. The degree design is in progress and students who wish to take this major can begin with the core curriculum requirements in 2008/2009. The launch of the first year of the degree will be in the 2009/2010 academic year, but many of the courses for the degree are already on offer. There will be opportunity for the study of the Bible, theology and Christian history, but also the chance to explore philosophical, sociological and other wide-ranging issues of religion in today's global environment. This degree can lead to graduate study as well as many avenues of employment that have a bachelor's degree as a minimum requirement.

English and Film, four year, under design

- The new degree program in English Literature and Film studies will offer the opportunity to study the central corpus of western literature and the influence of film on our society. The launch of the first year of the degree will be in the 2009/2010 academic year. The design of the program is in process and a number of the courses required to complete the program are already on offer. Students who are interested in this field of study are encouraged to complete the core curriculum requirements for all Booth degrees and take English and Film courses as they are offered. As the design and implementation of the new degree advance, students will have access to what we believe will be Canada's first private university-level degree program in English and Film Studies. It is our intention to eventually offer both a major and a minor in this field.

Social Work, four year, currently fully offered

- The Bachelor of Social Work prepares students to enter helping professions. The program focuses on the relationships individuals have with each other, their families, small groups, and with their communities. As one of the major helping professions in the human services today, social workers seek to improve quality of life and community well-being and to promote social justice with oppressed and vulnerable populations. The focus of education is on generalist social work practice in the context of systems theory, with emphasis on the development of counseling skills. As well, students develop an ability for critical analysis of social welfare history and policy, with emphasis on policy development and evaluation. This program is available in a four year degree and a two year after-degree program. Graduates are eligible to apply to the Manitoba Institute of Registered Social Workers and, when accepted, are entitled to use the designation Registered Social Worker in the Province of Manitoba. This degree is also available to those who already hold a university degree in a two year after degree format.

Other Offerings

Booth College will continue to offer its other certificate and degree programs without alteration. Those programs are as follows:

Certificates (for further information see Program Listings)

- Certificate of Liberal Arts
- Certificate in Christian Studies

Extended Learning Programs

The following Extended Learning programs are delivered via a flexible combination of face-to-face courses, intensive courses and distance courses. Intensives are offered in Winnipeg during the spring and summer and at various locations in North America throughout the year. Distance education courses at Booth College are offered in the Fall, Winter and Spring-Summer semesters. Extended Learning Programs are as follows (for further information see Program Listings):

- Certificate in Management
- Certificate in Chaplaincy/Spiritual Care (Under revision)
- Bachelor of Arts (General) in Biblical and Theological Studies (CFOT Integrated Program)
- Bachelor of Arts (General) in Biblical and Theological Studies (Post-CFOT Program)

Programs that are Being Grandfathered

Programs that are based on the old curriculum are being grandfathered as of the 2008/2009 academic year. New admissions to these programs will no longer be accepted. The programs that are being grandfathered are as follows:

- Bachelor of Arts (General) in Christian Studies, three year
- Bachelor of Arts (Advanced) in Christian Studies, four year
- Bachelor of Arts (Honours) in Christian Studies, four year
- Bachelor of Arts (General) in Christian Ministries
- Bachelor of Arts (Advanced) in Youth and Family Studies, four year
- Bachelor of Arts (Advanced) – Christian Ministries Major (Post-SFOT Degree Completion Program, USA Eastern Territory)
- Bachelor of Arts (Advanced) – Christian Ministries Major (Post-SFOT Degree Completion Program, USA Western Territory)

I Am a Student in a Program that is being Grandfathered. What Does this Mean for the Completion of My Degree?

Booth College is committed to its current degree students, regardless of their program. In almost all cases, those who are in a program that is being grandfathered will be allowed to finish their program of study. Booth College reserves the right to place restrictions on the time frame for such completions. In some cases, students in these programs may choose to transfer their college courses to a new area of study in the university-level programs. The College will seek to transfer those students with as little disruption to their course of study as possible. However, students should realize that the new degree structure may create additional requirements for study to earn a university-level degree.

CERTIFICATE OF LIBERAL ARTS

Program Description

Students who complete 30 hours of credit, typically in their first year, and who concentrate their electives in the liberal arts (selected Christian Studies and Arts & Science courses) will qualify for the Certificate in Liberal Arts.

Program Requirements

1.103 Introduction to the Bible (Old Testament)	3 hours
1.113 Introduction to the Bible (New Testament)	3 hours
Humanities (e.g. Philosophy, History, Religion, English, etc.)*	12 hours
Social and Behavioural Sciences (e.g. Psychology, Sociology, etc.)	12 hours
Total	30 hours

**Excluding 2.101 English Composition, 2.106 Introduction to College and 2.108 University Writing.*

Winnipeg Campus Programs

University of Manitoba Credit

The College strongly recommends that students take courses that are cross-credited with the University of Manitoba under the Approved Teaching Centre relationship. These credits are then transferable to any university in Canada on the same basis as any other UM credits. This gives students the opportunity to start degree program at Booth College and to complete it at the University of Manitoba or another university.

Cross-listed courses:

- Abnormal Psychology
- An Introduction to the History of Western Civilization from 1500
- An Introduction to the History of Western Civilization to 1500
- Ethics & Biomedicine
- History of Colonial Canada: 1500-1885
- History of the Canadian Nation since 1867
- Introduction to Management & Organizational Theory
- Introduction to Psychology
- Introduction to Sociology
- Introduction to Spanish
- Introduction to the Hebrew Scriptures
- Introduction to the New Testament
- Jews & Judaism in Antiquity
- Makers of Modern Christianity
- New Testament Greek
- Readings in Biblical Hebrew
- Religion & Social Issues
- Religious Ethics
- Representative Literary Works
- Selected New Testament Literature & Themes
- Selected Old Testament Literature & Themes
- The Well-Tempered Concert Goer
- Twentieth Century Literature in English

Note: Not all of the above courses are offered every year.

CERTIFICATE OF CHRISTIAN STUDIES

Program Description

The Certificate of Christian Studies provides a solid foundation in the understanding, experience and practice of Christian faith.

This one year certificate program offers students an opportunity to acquire an introductory knowledge of the Bible, theology, and the basic principles of Christian growth and service. This program seeks to provide a context within which students may accelerate the development of a well-informed Christian character. Students are encouraged to be involved in one of the many service opportunities that are available in Winnipeg. It is possible to couple this emphasis on Christian Studies with several courses that could be taken under Booth College's Approved Teaching Centre relationship with the University of Manitoba. This program provides the best of both worlds: a solid foundation in Christian faith and the potential for university credit.

Program Requirements

1.103 Introduction to the Bible (Old Testament)	3 hours
1.113 Introduction to the Bible (New Testament)	3 hours
1.125 Introduction to Christianity	6 hours
Christian Studies or Christian Ministries and Professional Studies elective *	6 hours
Arts and Science electives	6 hours
Electives from any department	6 hours
Total	30 hours

* or Social Work

BACHELOR OF ARTS (GENERAL) – SOCIAL/BEHAVIOURAL SCIENCES MAJOR

Program Description (Under revision)

The Bachelor of Arts (General) in Social/Behavioural Sciences is a generalist program that provides a grounding in several social and behavioural sciences, with specialization in one or two, depending upon the interests of the student. This provides a strong foundation for those who are seeking a breadth of understanding and the opportunity to study broadly before they commit to a particular career path. The curriculum requires students to develop their understanding of the world through the combination of Christian studies, the social and behavioural sciences and the liberal arts. When this is coupled with the field placements to which students are assigned, the result is a fully integrated program that prepares students for their future. Some of the courses for this program may need to be taken at a local university. Admission to the program is possible after the completion of 30 credit hours of study. Specific details may be obtained from the program coordinator.

Students wishing to enroll in this program should be advised that the new core will reduce the amount of Christian Studies courses required for this degree and increase the amount of humanities. Advisors will have additional details on how to shape your course schedules.

Program Requirements

DEPARTMENT OF ARTS AND SCIENCE	48 HOURS
2.108 University Writing (or equivalent)*	3 hours
2.151 Urban Service Learning	3 hours
2.206 History of The Salvation Army (or equivalent)	3 hours
2.271 Statistics	3 hours
2.370 Social/Behavioural Science Research	3 hours
Social/Behavioural Sciences (introductory level)	12 hours
Social/Behavioural Sciences (200 level or higher)	6 hours
Social/Behavioural Sciences (300 level)	6 hours
Humanities (e.g. Philosophy, History, English Literature, Ethics, Religion, etc.)	9 hours
DEPARTMENT OF CHRISTIAN STUDIES	30 HOURS
1.103 Introduction to the Bible (Old Testament)	3 hours
1.113 Introduction to the Bible (New Testament)	3 hours
1.125 Introduction to Christianity	6 hours
1.202 Studies in the Pentateuch	3 hours
1.203 Old Testament Prophets	3 hours
1.210 Life and Teachings of Jesus	3 hours
1.211 Paul the Apostle	3 hours
1.320 Wesleyan Distinctives in Theology	3 hours
Christian Studies elective (above 200 level)	3 hours
DEPARTMENT OF CHRISTIAN MINISTRIES AND PROFESSIONAL STUDIES	10 HOURS
Christian Ministries and Professional Elective	3 hours
3.207 The Practice of Leadership	3 hours
Christian Ministries Practica: 3.200, 3.201, 3.300, 3.301	4 hours
ELECTIVES FROM ANY DEPARTMENT	6 HOURS
TOTAL	94 HOURS

*Students must complete 2.108 University Writing (or equivalent) with a grade of C+ or higher by the beginning of their second year of studies at Booth College.

BACHELOR OF SOCIAL WORK

Program Description

The Bachelor of Social Work degree program at Booth College is dedicated to providing a high quality educational program to prepare students for entry-level practice in the profession of Social Work. The purpose of the Social Work program is to provide students with a generic framework of knowledge, values and skills so that they are prepared, on graduation, to deliver social work services to various client constituencies at a level of competence suitable for beginning practice in either faith-based or secular (based) social agencies and organizations. Students in this major are expected to learn and uphold the values and ethics of the social work profession. The focus of education is on generalist social work practice in the context of systems theory, with emphasis on the development of (counseling) intervention skills with individuals, families (and) groups, organizations and communities (including adults and children). As well, students develop a critical analysis of social welfare history and social policy with emphasis on policy development and evaluation. Social Work graduates frequently advance in their careers to positions of authority. We therefore provide education in skills for administration and leadership of human service organizations.

The purpose of the Christian Studies component is to provide students with a foundation in knowledge of the Bible, theology and Christian leadership. Many of our students come to Booth College with a theologically grounded motivation to help others. Our Christian Studies classes provide the opportunity to develop this foundation, and our social work classes offer the chance to integrate these Christian ideals with social work ethics. This combination of studies provides the Booth College distinctive in professional social work education. Students will be encouraged in the on-going internalization and integration of spiritual values and social work knowledge, skills, values and ethics, along with respect for diversity and enhancing social and economic justice for all people. Students will integrate an understanding of the biblical principles of social justice and mercy, with a social work emphasis on advocacy and working against oppression and discrimination.

There is a formal procedure for admission to the Social Work program which is distinct from admission to the College itself. Students may apply for admission to the Social Work program following acceptance at the College during their second semester of studies or its equivalent. The admission of successful applicants into the Social Work program is granted on the completion of one year of study (30 credit hours) at Booth College, or its equivalent. Applicants must attain a minimum grade of C+ in Social Work related courses and a 2.5 accumulated grade point average, and demonstrate suitability for the social work profession. A student who meets the minimum admission requirements is not automatically assured of an offer of admission.

Booth College has entered into articulation agreements with Providence College, Steinbach Bible College and Vanguard College under which students may complete two years of studies at one of these institutions and then complete the Social Work program at Booth College. Students enrolled in the Social Work component of the program can normally complete the program in two academic years, including a concentrated field education experience during one summer term. Students interested in this program should contact the Head of the Social Work Department for further information about their course selection and other matters via the program coordinator at the partner institution.

Booth College graduates are successful in securing employment upon graduation from the program. Graduates work in diverse fields of practice throughout Canada and around the world. Usually there is a 100% employment rate within three months of graduation.

Graduates are eligible to apply to the Manitoba Institute of Registered Social Workers and, when accepted, are entitled to use the designation Registered Social Worker in the Province of Manitoba. For details on registration in other provinces in Canada, please contact the Head of the Social Work Department.

Program Requirements

DEPARTMENT OF SOCIAL WORK	57 HOURS
4.110 Introduction to Social Work Practice	3 hours
4.220 Social Welfare in North America	3 hours
4.230 Introduction to Clinical Practice	3 hours
4.320 First Nations/Aboriginal People—Policy and Practice	3 hours
4.332 Counselling Individuals (Social Work Practice with Individuals-Fall 09)	3 hours
4.340 Administrative Skills for Social Work Practice	3 hours
4.341 Social Work Field Practice I	9 hours
4.410 The Ethical Practice of Social Work	3 hours

4.431 Group Counselling (Social Work Practice with Groups Fall 09)	3 hours
4.432 Counselling Families (Social Work Practice with Families Fall 09)	3 hours
4.441 Social Work Field Practice II	9 hours
4.453 Community Development (and Capacity Building) (Social Work Practice with Communities Fall 09)	3 hours
Social Work Electives*	9 hours
Arts and Science courses that are part of the Social Work Major	6 hours
4.310 Research Methods (cross-listed as 2.370)	3 hours
4.311 Human Behaviour in the Social Environment (cross-listed as 2.357)	3 hours
DEPARTMENT OF CHRISTIAN STUDIES**	30 HOURS
1.103 Introduction to the Bible (Old Testament)	3 hours
1.113 Introduction to the Bible (New Testament)	3 hours
1.125 Introduction to Christianity	6 hours
1.202 Studies in the Pentateuch	3 hours
1.203 Old Testament Prophets	3 hours
1.210 Life and Teachings of Jesus	3 hours
1.211 Paul the Apostle	3 hours
1.320 Wesleyan Distinctives in Theology	3 hours
Christian Studies elective (above 200 level)	3 hours
DEPARTMENT OF ARTS AND SCIENCE	30 HOURS
2.108 University Writing (or equivalent)*	3 hours
2.151 Urban Service Learning	3 hours
2.206 History of The Salvation Army (or equivalent)	3 hours
Humanities (e.g. Philosophy, History, English Literature, Ethics, Religion, etc.)	9 hours
Social/Behavioural Sciences (e.g. Sociology, Psychology, etc.)	6 hours
Arts and Science electives	6 hours
DEPARTMENT OF CHRISTIAN MINISTRIES AND PROFESSIONAL STUDIES	3 HOURS
3.102 Christian Growth, Community and Mission	3 hours
TOTAL	126 HOURS

Students must complete 2.108 University Writing (or equivalent) with a grade of C+ or higher by the beginning of their second year of studies at Booth College.*

Social Work electives to be selected from the following list: 4.430 Counselling Children and Adolescents; 4.331 Crisis Intervention; 4.420 Child Welfare: Policy and Practice; 4.421 Dynamics of Poverty; 4.422 International Themes in Social Work and Welfare; 4.423 Corrections and Justice: Policy and Programming; 4.424 Restorative Justice; 4.432 Counselling Families; 4.440 Program Development and Assessment; 4.450 Abuse: Theory and Practice; 4.451 Addictions: Theory and Practice; 4.452 Social Work in Faith Based Setting; 4.454 Gerontology: Issues and Future Trends; 4.455 Human Diversity (cross-listed as 2.355); 4.456 Mental Health Practice; 4.457 Social Problems (cross-listed as 2.350); 4.458 Social Work in Health Care Settings; 4.459 Social Work Practice and Conflict Resolution; 4.460 Social Work Practice and Disabilities; 4.461 Dual Disorders: An Integrative Approach; 4.462 Cross-Cultural Practice; 4.463 Church and Community Assessment; 4.464 Marriage and Family or other course approved by the Department Head.

**Students who have completed Christian Studies courses at another institution may be eligible for exemption from some of these courses. However, students are required to complete a minimum of 6 credit hours of Christian Studies at Booth College.

BACHELOR OF SOCIAL WORK - AFTER DEGREE PROGRAM

Program Description

Booth College also offers a concentrated 2-year after-degree version of its Bachelor of Social Work program. Students require admission to both the College and the Social Work program. Students may apply for admission to the Social Work program at the same time as they apply for admission to Booth College. Criteria for admission to the program include:

General admission to Booth College.

- Possession of an undergraduate degree with a minimum AGPA of 2.5. Applicants who do not meet normal academic admission requirements, but have been out of school for a minimum of five years, and demonstrate suitability for the profession, may be admitted on probation. Student progress is reviewed upon completion of 24 credit hours.
- Completion of an application for admission to the Social Work Program that includes your life story, list of work and volunteer experiences, why you have chosen Social Work as a profession, why you have chosen Booth College as a place to obtain your social work education, and response to a problem scenario.
- If graduated within the last three years, provide an academic reference from a faculty member who has taught the student.
- Provide a work and personal reference. If graduated more than three years ago and unable to obtain academic reference, additional work or personal reference required.
- Applicants will write a scheduled exam in the presence of a proctor. Applicants will respond to a number of questions that will enable markers to judge the motivation, values, analytical skills, judgment, ethics, and spiritual integration abilities of the applicant.
- A program admission team interview is done in person or by telephone for students outside of Manitoba.
- Demonstrates suitability for the social work profession.
- Students who are not eligible for admission to or graduation from the 4-year BSW program are not eligible for admission to the BSW After Degree program.

A student who meets the minimum admission requirements is not automatically assured of an offer of admission.

Students enrolled in the program on a full-time basis can complete the program in two academic years, including one summer term.

Program Requirements

DEPARTMENT OF SOCIAL WORK	60 HOURS
4.110 Introduction to Social Work Practice	3 hours
4.220 Social Welfare in North America	3 hours
4.230 Introduction to Clinical Practice	3 hours
4.310 Research Methods	3 hours
4.311 Human Behaviour in the Social Environment	3 hours
4.320 First Nations/Aboriginal People—Policy and Practice	3 hours
4.332 Counselling Individuals (Social Work Practice with Individuals Fall 09)	3 hours
4.340 Administrative Skills for Social Work Practice	3 hours
4.341 Social Work Field Practice I*	9 hours
4.410 The Ethical Practice of Social Work	3 hours
4.431 Group Counselling (Social Work Practice with Groups)	3 hours
4.432 Counselling Families	3 hours
4.441 Social Work Field Practice II	9 hours
4.453 Community Development and Capacity Building	3 hours
*SOCIAL WORK ELECTIVES**	6 hours
DEPARTMENT OF CHRISTIAN STUDIES***	18 HOURS
1.202 Studies in the Pentateuch	3 hours
1.203 Old Testament Prophets	3 hours
1.210 Life and Teachings of Jesus	3 hours
1.211 Paul the Apostle	3 hours
1.320 Wesleyan Distinctives in Theology	3 hours
Christian Studies elective (above 200 level)	3 hours
TOTAL	78 HOURS

*Full time students will complete the first practicum from May to August, following the first year in the program.

**Social Work electives to be selected from the following list: 4.430 Counselling Children and Adolescents; 4.331 Crisis Intervention; 4.420 Child Welfare: Policy and Practice; 4.421 Dynamics of Poverty; 4.422 International Themes in Social Work and Welfare; 4.423 Corrections and Justice: Policy and Programming; 4.424 Restorative Justice; 4.432 Counselling Families; 4.440 Program Development and Assessment; 4.450 Abuse: Theory and Practice; 4.451 Addictions: Theory and Practice; 4.452 Social Work in Faith Based Settings; 4.454 Gerontology: Issues and Future Trends; 4.455 Human Diversity (cross-listed as 2.355); 4.456 Mental Health Practice; 4.457 Social Problems (cross-listed as 2.350); 4.458 Social Work in Health Care Settings; 4.459 Social Work Practice and Conflict Resolution; 4.460 Social Work Practice and Disabilities; 4.461 Dual Disorders: An Integrative Approach; 4.462 Cross-Cultural Practice; 4.463 Church and Community Assessment; 4.464 Marriage and Family or other course approved by the Department Head.

***Students who have completed Christian Studies courses in their previous degree program may be eligible for exemption from some of these courses. However, students are required to complete a minimum of 6 credit hours of Christian Studies at Booth College.

MASTER OF DIVINITY

Program Description

Booth College makes available to students a Master of Divinity program through its participation in the Winnipeg Theological Cooperative, a consortium of institutions in Winnipeg offering theological education. Courses are taught at several centres including The Faculty of Theology at the University of Winnipeg, Canadian Mennonite University, St. John's College and Booth College. In addition, Booth College makes courses available through Extended Learning throughout the year.

The degree is conferred by the University of Winnipeg.

The Winnipeg Theological Cooperative is based on several operating principles:

- offering theological education that is in accord with the standards of The Association of Theological Schools;
- recognizing the importance of each distinct tradition and ensuring that students become acquainted with their own heritage;
- facilitating transfer; and
- ensuring sensitivity to denominational interests.

Students may choose Booth College as their "home institution" for community life and course guidance. Having Booth College as their home institution provides students with the theological and ministry distinctives of The Salvation Army.

Further information about the program may be obtained from the Booth College Academic Dean or by visiting the web site of the University of Winnipeg, Faculty of Theology at <http://theology.uwinnipeg.ca/theohome.html>.

CERTIFICATE IN MANAGEMENT

Program Description

The Certificate in Management was developed as a cooperative endeavour between Booth College and Simon Fraser University. The program seeks to provide Salvation Army officers and others with basic management knowledge and skills necessary for success in their field of ministry.

The Certificate Program:

- prepares Salvation Army officers (and others) to undertake entry-level management roles with competence and confidence
- allows students to focus some of their work on improving skills which may require extra attention
- is compatible with full-time service within the Army through a combination of intensive instruction and on-line learning
- prepares officers (and others) for management roles within the specific context of The Salvation Army, recognizing that management practice is closely related to the religious practice and the mission of The Salvation Army
- provides an orientation to management and leadership that emphasizes the importance of broad organizational perspectives and the challenges of change, as well as foundational management skills

The curriculum is offered in modules of three courses each. Each module commences with a six-day class period in which three courses are introduced. The courses are then completed over the following six months through a combination of online and independent study. Students are required to take all three courses of each module.

Program Requirements

DEPARTMENT OF CHRISTIAN MINISTRIES AND PROFESSIONAL STUDIES*	18 HOURS
3.290 Foundations of Management	3 hours
3.291 Financial Management	3 hours
3.292 Faith-based Leadership	3 hours
3.360 Managing People	3 hours
3.361 Strategies for Change	3 hours
3.362 The Salvation Army in the World	3 hours
TOTAL	18 HOURS

**The Certificate in Management courses are cross-listed in the Department of Social Work as:*

- 4.344 Foundations of Management*
- 4.345 Financial Management*
- 4.346 Leadership in Faith-Based Organizations*
- 4.443 Advanced Human Resources Management*
- 4.444 Strategies for Organizational Change*
- 4.445 The Environmental of Non-Profit Organizations*

BACHELOR OF ARTS (GENERAL) – BIBLICAL AND THEOLOGICAL STUDIES MAJOR

(CFOT INTEGRATED PROGRAM, CANADA AND BERMUDA TERRITORY)

Program Description

The CFOT Integrated Program is offered in cooperation with the College for Officer Training. During the portion of the program that is taken at CFOT, students prepare for Commissioning and Ordination as Salvation Army Officers. After the completion of the CFOT component of the program, students finish their degree requirements directly with Booth College. The program prepares students for Salvation Army officership by providing them with foundational knowledge in Biblical and Theological studies, an understanding of the contemporary world and the ministry skills necessary for their work as Salvation Army Officers.

Admission to the program is restricted to those who have been accepted by The Salvation Army in the Canada and Bermuda Territories as Cadets. While the completion of the degree requirements is the primary concern of Booth College, The Salvation Army alone makes decisions about the suitability of a cadet for commissioning and ordination.

If a student ceases to be a cadet for Salvation Army officership, that student will not be allowed to continue in this program. However, with the permission of the Academic Dean, the student may be allowed to transfer into another program offered by Booth College.

Program Objectives

On successful completion of this program, it is expected that students will:

- Have a sound knowledge of the Biblical and Theological basis for their Christian faith, including the Wesleyan Theological tradition
- Have a better understanding of the context in which they minister
- Have broadened and strengthened their ministry skills
- Have the skills necessary for ongoing study and research in order to continue to be informed Christian leaders in a changing world
- Be developing a Christian worldview which will enable them to live as Christian witnesses and to serve as Christian leaders in society.

Program Requirements

Students complete a total of 100 credit hours of credit in this program with two major components: 74 credit hours at CFOT and 26 credit hours at Booth College. Prior to CFOT candidates enroll in 3.240 Introduction to Officership. Of the 24 credit hours needed for degree completion, a minimum of 12 credit hours must be completed on the Winnipeg campus of Booth College. Students must complete 18 credit hours above the introductory level in Biblical and Theological Studies.

Program Requirements

PRE-CFOT COURSE	3 HOURS
3.140 Introduction to Officership	3 hours
CFOT COMPONENT	76 HOURS
DEPARTMENT OF CHRISTIAN STUDIES	27 HOURS
1.103 Introduction to the Bible (Old Testament)	3 hours
1.113 Introduction to the Bible (New Testament)	3 hours
1.126 Salvation Army Theology I	3 hours
1.127 Salvation Army Theology II	3 hours
1.202 Studies in the Pentateuch	3 hours
1.203 Old Testament Prophets	3 hours
1.210 Life and Teachings of Jesus	3 hours
1.211 Paul the Apostle	3 hours
1.320 Wesleyan Distinctives	3 hours
DEPARTMENT OF ARTS AND SCIENCE	9 HOURS
2.206 History of The Salvation Army	3 hours
2.209 Church History	3 hours
2.355 Human Diversity	3 hours
DEPARTMENT OF CHRISTIAN MINISTRIES AND PROF. STUDIES	40 HOURS
3.103 Spiritual Formation	3 hours

3.105 The Ministry of Christian Education	3 hours
3.120 The Salvation Army and its Mission	3 hours
3.241 Worship Foundations	3 hours
3.243 Homiletics I	3 hours
3.244 Introduction to Pastoral Care	3 hours
3.260 Introduction to Salvation Army Business and Management	3 hours
3.268 Organizational Leadership	3 hours
3.181, 3.182, 3.183 Field Seminar I, II, III	6 hours
3.281, 3.182 Field Seminar IV, V	4 hours
3.343 Homiletics II	3 hours
3.344 Professional Ethics for Ministry	3 hours
POST-CFOT COMPONENT	21 HOURS
Department of Christian Studies	3 hours
Department of Arts and Science	18 hours
Department of Christian Ministries & Professional Studies	0 hours
TOTAL	100 HOURS

BACHELOR OF ARTS (GENERAL) - BIBLICAL AND THEOLOGICAL STUDIES MAJOR

(POST-CFOT DEGREE COMPLETION PROGRAM, CANADA AND BERMUDA TERRITORY)

Program Description

The Post-CFOT Bachelor of Arts program builds upon the learning and experience of Salvation Army Officers. The degree completion requirements develop the student's knowledge of the Christian tradition through the study of the Bible and Christian Theology; the Christian Ministries curriculum provides opportunities for students to develop their ministry skills; and the Arts and Science requirements provide students with a deepened understanding of the contexts in which they minister. Students who complete this program will be better prepared to carry out their ministry.

The program builds on the two years of study at the College for Officer Training. Students receive credit for one third of the degree program on the basis of studies completed at CFOT. The degree completion component of the program is delivered via Extended Learning courses combining distance/online education and face-to-face intensives offered at various sites in Canada.

Program Objectives

On successful completion of this program, it is expected that students will:

- Have a sound knowledge of the Biblical and Theological basis for their Christian faith, including the Wesleyan Theological tradition
- Have a better understanding of the context in which they minister
- Have broadened and strengthened their ministry skills
- Have the skills necessary for ongoing study and research in order to continue to be informed Christian leaders in a changing world
- Be developing a Christian worldview which will enable them to live as Christian witnesses and to serve as Christian leaders in society.

Program Requirements

Booth College accepts up to 35 credit hours of transfer credit for the studies completed during the two year College for Officer Training program. Of the remaining 65 credit hours, a minimum of 12 credit hours must be completed on the Booth College campus in Winnipeg. In the Department of Christian Studies a minimum of 12 credit hours must be above the 200 level in Booth College course numbering and a minimum of 18 credit hours must be Booth College courses (i.e. not transfer credits or courses taken on a Letter of Permission).

Program Requirements

CFOT COMPONENT*	35 HOURS
DEPARTMENT OF CHRISTIAN STUDIES	12 HOURS
1.103 Introduction to the Bible (OT)	3 hours
1.113 Introduction to the Bible (NT)	3 hours
1.124 Introduction to Theology	6 hours
DEPARTMENT OF ARTS AND SCIENCE	6 HOURS
Music	3 hours
Unassigned hours in Arts and Science	3 hours
DEPARTMENT OF CHRISTIAN MINISTRIES AND PROFESSIONAL STUDIES	11 HOURS
3.101 Evangelism	3 hours
3.102 Christian Growth, Community and Mission	3 hours
Christian Service Practica 3.200, 3.201	2 hours
Unassigned hours in Christian Ministries	3 hours
Unassigned hours in Christian Studies and Christian Ministries	6 hours
ELECTIVES FROM ANY DEPARTMENT	6 HOURS

*Courses equivalent to these Booth College courses; subject to transfer credit approval.

DEGREE COMPLETION COMPONENT	65 HOURS
DEPARTMENT OF CHRISTIAN STUDIES**	27 HOURS
1.320 Wesleyan Distinctives in Theology	3 hours
Old Testament Courses	6 hours
New Testament Courses	6 hours
Theology Courses	3 hours
Christian Studies electives	9 hours
DEPARTMENT OF ARTS AND SCIENCES	21 HOURS
2.108 University Writing	3 hours
2.206 History of the Salvation Army	3 hours
2.280 Comparative Worldviews	3 hours
2.281 Religious Ethics	3 hours
Arts and Science electives	9 hours
DEPARTMENT OF CHRISTIAN MINISTRIES AND PROFESSIONAL STUDIES	14 HOURS
3.300 and 3.301 Christian Service Practica	2 hours
3.344 Professional Ethics for Ministry	3 hours
Christian Ministries electives (6 hrs above introductory level)	9 hours
ELECTIVES FORM ANY DEPARTMENT	3 HOURS
TOTAL	100 HOURS

***12 hours above the 200 level; 18 hours Booth College courses.*

COURSE DESCRIPTIONS

COURSE NUMBERING SYSTEM

All courses are designated by a four digit number:

First Digit	indicates department
Second Digit	indicates level
Third Digit	indicates subdivision
Fourth Digit	indicates sequence

Departments (First Digit)

- 1 Christian Studies (or Biblical and Theological Studies)
- 2 Arts and Science (formerly General Studies)
- 3 Christian Ministries and Professional Studies
- 4 Social Work

Levels (Second Digit)

- 1 Introductory courses (no prerequisites)
- 2 Introductory courses (may have prerequisites)
- 3 Relatively specialized courses (may have level 1 or 2 courses as prerequisites)
- 4 Highly specialized courses (have prerequisites and include independent studies and senior practica)
- 5 All senior theses

DEPARTMENT OF CHRISTIAN STUDIES

General Biblical Studies Courses

1.240 Biblical Interpretation (3 hours)

An introduction to the interpretation of biblical texts. This course will introduce and apply methods of interpretation to selected texts from the Old and New Testaments. Attention will be given to the critical interpretive methodologies employed by biblical scholarship. Prerequisite: 1.103 and 1.113.

1.241 Biblical and Theological Foundations of Ministry (3 hours)

Sound pastoral practice requires an ability to integrate contemporary questions, experience and actions with the beliefs, traditions and practice of the historic Christian community. Although contemporary ministry has been enriched by knowledge and theory from the human and behavioural sciences, it has also been accused of a corresponding neglect of its own foundational disciplines – theology and Biblical studies. This course seeks to expose students to this methodological debate, and consider the manner in which pastoral practice can be responsibly informed by Biblical, theological and historical perspectives.

Old Testament Courses

1.103 Introduction to the Bible (Old Testament) (3 hours)

An introduction to the historical and critical study of the writings of the “Old Testament,” the Hebrew Scriptures.

1.202 Studies in the Pentateuch (3 hours)

A survey of the history of the scholarly study of the Pentateuch followed by a detailed study of selected passages from Genesis through Deuteronomy. Prerequisite: 1.103.

1.203 Old Testament Prophets (3 hours)

A study of the nature and roles of prophets in ancient Israel with the study of selected texts from the eighth century prophets. Prerequisite: 1.103.

1.204 Psalms and Israelite Worship (3 hours)

The various types of Psalms will be studied within the context of Israelite worship. Prerequisite: 1.103.

1.205 Story, Prophecy and Religion in Ancient Israel (6 hours)

Through a study of some of the major literary traditions of the Old Testament, this course provides a detailed investigation of the religious thought of ancient Israel. Among the issues considered are the origin of the various literary traditions, the methods by which these traditions are studied and their enduring significance. Prerequisite: 1.103.

1.300 Selected Texts in the Pentateuch (3 hours)

A detailed exegesis of selected texts from the Pentateuch. Prerequisite: 1.202 or 1.205 or permission of the instructor.

1.302 Jews and Judaism in Antiquity (3 hours)

The study of the Jewish people and their civilization from its origins in the ancient Near East to the completion of the Hebrew Bible and the redaction of the Talmud.

1.303 Selected Old Testament Prophets (3 hours)

A study of selected Old Testament prophetic texts. Emphasis will be placed on the methodology with which one studies these texts. Prerequisite: 1.203 or 1.205 or permission of the instructor.

1.305 Selected Old Testament Literature and Themes I (3 hours)

An intensive study of selected writings or themes of the Old Testament. May be repeated for credit provided topics of study are different. Prerequisite: 1.103. (Other prerequisites may apply for specific topics.)

1.306 Selected Old Testament Literature and Themes II (3 hours)

An intensive study of selected writings or themes of the Old Testament. May be repeated for credit provided topics of study are different. Prerequisite: 1.103. (Other prerequisites may apply for specific topics.)

1.403 Senior Seminar - Old Testament (3 hours)

A detailed study of a topic in Old Testament studies. This course is open to Level 3 and Level 4 students only.

1.409 Directed Studies - Old Testament (3 hours)

Individual research and study of a topic in the Old Testament. The student must secure the agreement of a faculty member who is willing to supervise such a study and must draw up a proposal for approval by the Academic Dean. Prerequisite: 1.103.

1.501 Thesis (Old Testament) (6 hours)

A major research paper (approximately 60 pages) written under the direction of a member of the faculty. Open only to Level 4 B.A (Honours) students. Prerequisite: 2.215.

New Testament Courses

1.113 Introduction to the Bible (New Testament) (3 hours)

An introduction to the historical and critical study of the New Testament.

1.210 Life and Teachings of Jesus (3 hours)

A study of the life and ministry of Jesus as presented in the Synoptic gospels. Attention will be given to current literary and historical approaches to the Gospel narratives and the formulation of a constructive position regarding the synoptic problem. Prerequisite: 1.113.

1.211 Paul the Apostle (3 hours)

The ministry of Paul the Apostle in the light of modern historical study, his importance in the formation of Christianity, and the study of selected Pauline letters. Prerequisite: 1.113.

1.212 Gospel and Epistles of John (3 hours)

A study of the fourth Gospel and related epistles in the light of historical and theological developments in the early church. Prerequisite: 1.113.

1.213 Jesus and Paul: Studies in the Gospels and the Letters (6 hours)

This course examines the New Testament Gospels and the Letters of Paul in order for students to obtain a solid understanding of Jesus and the gospel documents, and of Paul and his letters. The course will emphasize the life and teaching of Jesus and the meaning of his message, the life and teaching of Paul and his role in the formation of early Christianity and their continuing significance for biblical and theological understanding. Prerequisite: 1.113.

1.310 Selected Pauline Epistles (3 hours)

A study of selected letters of Paul. May be repeated for credit provided topics of study are different. Prerequisite: 1.211 or 1.213.

1.317 The Synoptic Gospels (3 hours)

A detailed examination of one or more of the Synoptic gospels. May be repeated for credit provided topics of study are different. Prerequisite: 1.210 or 1.213.

1.318 Selected New Testament Literature and Themes I (3 hours)

An intensive study of selected writings or themes of the New Testament. May be repeated for credit provided topics of study are different. Prerequisite: 1.113. (Other prerequisites may apply for specific topics).

1.319 Selected New Testament Literature and Themes II (3 hours)

An intensive study of selected writings or themes of the New Testament. May be repeated for credit provided topics of study are different. Prerequisite: 1.113. (Other prerequisites may apply for specific topics).

1.413 Senior Seminar - New Testament (3 hours)

A detailed study of a topic in New Testament studies. This course is open to Level 3 and Level 4 students only.

1.419 Directed Studies - New Testament (3 hours)

Individual research and study of problems in the New Testament. The student must secure the agreement of a faculty member who is willing to supervise such a study and must draw up a proposal for approval by the Academic Dean. Prerequisite: 1.113.

1.511 Thesis (New Testament) (6 hours)

A major research paper (approximately 60 pages) written under the direction of a member of faculty. Open only to Level 4 B.A. (Honours) students. Prerequisite: 2.210.

Theology Courses

1.120 Basic Christian Beliefs (3 hours)

A study of the major basic Christian beliefs, drawing together their foundation in the Bible, their development in the history of the Church and their contemporary relevance.

1.121 Introduction to Theology I (3 hours)

A study of some of the basic tenets of the Christian faith together with a critical analysis of their contemporary relevance and modern interpretation.

1.122 Introduction to Theology II (3 hours)

A continuation of the study of the basic tenets of the Christian faith together with a critical analysis of their contemporary relevance and modern interpretation.

1.124 Introduction to Theology (6 hours)

This course will introduce students to the tools and tasks of theology. It will assist students in forming a Christian worldview by understanding some of the essential doctrines of the Christian faith, and help them to develop theological skills in order to engage current issues with that worldview.

1.125 Introduction to Christianity (6 hours)

This course introduces students to the study of Christianity. The course focuses on the biblical foundations, history, beliefs, major figures and practice of Christianity.

1.126 Salvation Army Theology I (3 hours)**1.127 Salvation Army Theology II (3 hours)**

Prerequisite: 1.126.

1.320 Wesleyan Distinctives in Theology (3 hours)

This course will seek to understand some of the emphases and distinctives of John Wesley's theology. This will include an examination of his context and his theological method. Such a Wesleyan framework will be brought into conversation with current issues and challenges in order to discern the contribution of its distinctives to the theological task today. Prerequisite: 1.121 and 1.122 or 1.124 or 1.125, or 1.127.

1.323 History of Early Christian Thought (3 hours)

Christian thought from the second century to Augustine. Prerequisite: 1.121 and 1.122 or 1.124 or 1.125, or 1.127.

1.324 Makers of Modern Christianity I (3 hours)

An examination of some of the major figures who have shaped modern Christianity from the time of Luther to the present. Prerequisite: 1.121 and 1.122 or 1.124 or 1.125, or 1.127.

1.325 Makers of Modern Christianity II (3 hours)

An examination of some of the major figures who have shaped modern Christianity from the time of Luther to the present. Prerequisite: 1.121 and 1.122 or 1.124 or 1.125, or 1.127.

1.327 The Theology of John Wesley (3 hours)

This course examines major aspects of the theology of John Wesley. Theological, ecclesiastical, social and intellectual environments will be probed, as well as developments in post-Wesley Wesleyanism. Prerequisites: 1.121 and 1.122 or 1.124 or 1.125, or 1.127.

1.360 Christian Thought from the Reformation to the Present (3 hours)

Prerequisites: 1.121 and 1.122 or 1.124 or 1.125 or 1.127.

1.423 Special Topics - Theology (3 hours)

A study of a specific topic in Theology. The topic will vary from year to year. Specific prerequisites may apply for a particular topic. May be repeated for credit provided topics of study are different.

1.424 Senior Seminar – Theology (3 hours)

A detailed study of a topic in Theology. This course is open to Level 3 and Level 4 students only.

1.429 Directed Studies - Theology (3 hours)

Individual research and study of problems in theology. The student must secure the agreement of a faculty member who is willing to supervise such a study and must draw up a proposal for approval by the Academic Dean. An examination of some of the major figures who have shaped modern Christianity from the time of Luther to the present. Prerequisite: 1.121 and 1.122 or 1.124 or 1.125, or 1.127.

1.521 Thesis (Theology) (6 hours)

A major research paper (approximately 60 pages) written under the direction of a member of faculty. Open only to Level 4 B.A (Honours) students.

DEPARTMENT OF ARTS AND SCIENCE

2.104 Introduction to the History of Western Civilization to 1500 (3 hours)

An introductory survey of the cultural history of the Western World from the earliest civilizations to 1500.

2.105 Introduction to the History of Western Civilization from 1500 (3 hours)

An introductory survey of the cultural history of the Western World from 1500 to the present.

2.107 Representative Literary Works (6 hours)

An introduction to the study of literature, with emphasis on the development of reading and writing skills. Poetry, prose and drama from various historical periods.

2.109 Twentieth Century Literature in English (6 hours)

An introduction to the study of literature, with emphasis on the development of reading and writing skills. Poetry, Prose and drama from Canada, Britain, and the United States.

2.113 Introduction to Film Studies I (3 hours)

An introductory study of film as an art form, entertainment and document in relation to history, genre and cultural contexts.

2.114 Introduction to Film Studies II (3 hours)

An intermediate study of film as an art form, entertainment and document in relation to history, genre and cultural contexts.

2.115 Biology: Foundations of Life (3 hours)

A course in unifying principles of biology including cell biology, bioenergetics, cell division, genetics and evolution.

2.140 Drawing I (3 hours)

An introduction to the basics and principles of drawing.

2.138 Introduction to Theatre (6 hours)

A study of plays both as literature and as texts for stage presentation. The course will include practical work in studio sessions.

2.139 The Well-Tempered Concert Goer (3 hours)

This course is an introduction to the art of music with the listening component based on attendance at 10 live performances by Winnipeg's superior performing ensembles. Topics include instruments of the orchestra, musical materials, forms and structures, historical periods and biographical information on composers.

2.150 Astronomy (3 hours)

Topics include the following: stellar astronomy and stellar evolution, the solar system and its evolution, galaxies, and theories of the universe. There will also be an introductory treatment of the composition of matter, the nature of light, the principles of optics, and the operation of telescopes and auxiliary instruments.

2.182 History of Colonial Canada: 1500-1885 (3 hours)

A study of the development of Canada from its colonial origins to the completion of the national and transcontinental unification. Emphasis is on French Canada, Indian-European cultural contact, regional life and social organization, impact of colonialism and the creation of a nation state.

2.183 History of the Canadian Nation since 1867 (3 hours)

A study of the national development of Canada to the present. Emphasis is placed on French Canada, the regional life and social organization of the country, the impact of continentalism, the development of the economy, and the rise of a national sentiment.

2.200 Modern World Problems (6 hours)

The problems of the modern world, including the global impact of western civilization, the clash of ideologies, war and peace, and modernization.

2.201 Introduction to Philosophy (Logic, Metaphysics and Epistemology) (3 hours)

An introduction to three main areas of philosophy. Topics are: logical thinking; the criteria and limits of human knowledge; and one of God, freewill and the nature of consciousness and scientific inquiry.

2.202 Introduction to Philosophy (Ethics) (3 hours)

An introduction to the issues of moral value and social justice.

2.203 Introduction to World Religions (6 hours)

An historical survey of the major living religions in terms of their development, ideas and practices as reflected in their literature.

2.206 History of The Salvation Army (3 hours)

A survey of the origins and development of The Salvation Army with special attention paid to its founders, William and Catherine Booth, and those associated with them in the early history of the movement. Consideration will be given to developments in social services, women's position in the Army, characteristics of Salvationism and the extension of The Salvation Army from England to other lands.

2.208 Religion and Social Issues (3 hours)

Such issues as order, justice, war, social change, civil disobedience, abortion, and euthanasia will be considered in the light of the resources of one or more of the religious traditions.

2.209 Church History (3 hours)

This course will explore the history of the church from the apostolic age to the present in order to understand its mission in the complexities of human history. Particular attention will be given to The Salvation Army within that story, and its relationship to other expressions of the church as it has developed over time.

2.270 World Religions (3 hours)

An historical survey of the major living religions in terms of their development, ideas, and practices as reflected in their literature.

2.280 Comparative Worldviews (3 hours)

This course will examine the implications for a Christian worldview of selected modern and post-modern ways of thinking exemplified by such figures as Marx, Darwin, Freud, Skinner, Sartre, Camus and Rand.

2.281 Religious Ethics (3 hours)

Examination of the ethical thinking of representatives of one or more religious traditions. Attention given to such questions as the nature of the good or virtue, the place of laws or commandments, and the relationship between religion and morality.

2.303 Ethics and Biomedicine (3 hours)

An examination of some important ethical issues arising out of recent developments in biology and medicine. Examples of topics to be covered include: the allocation of scarce medical resources; genetic engineering, euthanasia versus the prolongation of life; abortion and infanticide; and experimentation on human subjects.

SOCIAL AND BEHAVIORAL SCIENCES**2.151 Urban Service Learning (3 hours)**

An introduction to urban studies in the context of an urban service learning experience. This course explores the ways in which cities create unique possibilities and problems for humanity. The approach is intentionally interdisciplinary, bringing together perspectives from the social sciences, missiology and theology.

2.250 Social and Religious Context (3 hours)

This course will develop a framework for understanding the social and religious context of our times. Particular attention will be given to the multi-faith nature of our culture, and those social issues that impact on the church and its mission.

2.251 Introduction to Psychology I (3 hours)

This course contains the content of the first half of 2.255 Introduction to Psychology. This 3 credit offering is available only by Distance Education. Credit may not be held for 2.251 and 2.255.

2.252 Introduction to Psychology II (3 hours)

This course contains the content of the second half of 2.255 Introduction to Psychology. This 3 credit offering is available only by Distance Education. Credit may not be held for 2.252 and 2.255.

2.255 Introduction to Psychology (6 hours)

Basic concepts and principles of individual behaviour are examined, particularly those of human development, normal and abnormal behaviour, social psychology, learning, perception, and psychological measurement.

2.256 Introduction to Sociology (6 hours)

A systematic introduction to the scientific perspective of sociology. The following areas will be treated: culture, socialization, groups, social stratification, associations, collective behaviour, population, ecology, the family, religion, education, minorities, deviant behaviour, and urban and political issues.

2.257 The Individual in a Pluralistic Context (3 hours)

This course examines transition and change as it relates to the self of the chaplain and the culture in which he/she lives and ministers. Among the topics to be considered will be the psychosocial and faith transitions one encounters as a person and the changes in the cultural religious context of ministry we now encounter in twenty first century faith traditions. One of the goals of the course will be to learn how to embrace change so that it will enrich and not threaten our values and ministry. Prerequisite: 3.242 or equivalent.

2.258 Introduction to Sociology (3 hours)

A systematic introduction to the scientific perspective of sociology. The following areas will be treated: culture, socialization, groups, social stratification, associations, collective behaviour, population, ecology, the family, religion, education, minorities, deviant behaviour, and urban and political issues.

2.259 Introduction to Psychology (3 hours)

Basic concepts and principles of individual behaviour are examined, particularly those relating to the biology of behaviour, sensation, perception, memory, consciousness, language acquisition and intelligence.

2.270 Youth Culture in Social Perspective (3 hours)

With a focus on youth in contemporary society, this course explores their problems and roles in the family,

the church, education, the economy, politics, government, youth organizations, subcultures and social movements.

2.271 Statistics (3 hours)

This course introduces students to the use of descriptive and inferential statistics in the social sciences.

2.350 Social Problems (3 hours)

An examination of one or more contemporary social problems, other than crime and delinquency. Issues that might be addressed include AIDS, native issues, racism, poverty, war, overpopulation, and drug abuse.

2.352 Human Development (3 hours)

This course will discuss the human development processes: physical, emotional, cognitive, social and spiritual, covering the entire life span. Prerequisite: 2.255.

2.353 Abnormal Psychology (3 hours)

The study of theory and research about abnormal human behaviour. The major forms of psychological disturbances are discussed. An introduction to the prevention and treatment of psychological disturbances is given. Prerequisite: 2.255.

2.354 Marriage and the Family (3 hours)

A study of the functions and structures of the family and its place in society. Topics include courtship, engagement, marriage and subsequent adjustments. Special attention will be given to the family dynamics occurring when unusual or unexpected situations bring particular stresses. Non-traditional family structures will also be studied.

2.355 Human Diversity (3 hours)

A study of the human diversity continuum with respect to racial, ethnic, cultural, lifestyle, physical/mental ability and age populations. Focus is placed on development of empathy for the stigmatized members of society. (Cross-listed as 4.455)

2.357 Human Behaviour in the Social Environment (3 hours)

The purpose of HBSE is to provide a basic framework for the creation and organization of knowledge of human behaviour and the social environment. In addition, social systems, the life-span and the strengths approach to understanding human behaviour and the social environment are introduced. Special attention is given to the impact of human behaviour on the individual, human diversity, discrimination and oppression on the individual's ability to reach or maintain optimal health and well-being. (Cross-listed as 4.311)

2.358 Social Psychology I (3 hours)

This course provides a basic introduction to the ways in which we affect and are affected by the behaviour of others. Topics typically include: methods used by social psychologists, attitudes and attitude change, social beliefs and judgments, conformity, and persuasion. Prerequisite: 2.255.

2.359 Social Psychology II (3 hours)

The course provides an introduction to basic social psychology topics not covered in 2.358, such as social norms and roles, group dynamics, prejudice, aggression, altruism, attraction and close relationships, and intergroup conflict. Prerequisite: 2.358.

2.370 Social/Behavioural Sciences Research (3 hours)

An introduction to the basic principles, methods and techniques of social research. The course introduces students to the basic aspects of research design and provides students with the necessary knowledge and skills required to formulate a research problem, design a research project, gather data, analyze data and present research findings. (Cross-listed as 4.310)

2.371 Family Dynamics (3 hours)

This course will utilize the Family Systems approach in understanding the relational and communication dynamics of a family. The focus will be on the nuclear family dynamics as well as multigenerational dynamics and those of a wider societal context.

Language Courses

2.110 Introductory Spanish (6 hours)

A course designed for those with little or no previous knowledge of Spanish. The course includes grammar, reading and oral practice, with language laboratory exercises. An oral approach is utilized. The student is given glimpses of cultural aspects of Spain and Spanish America.

2.210 New Testament Greek (6 hours)

The grammar and syntax of New Testament Greek. Students will learn to read simple New Testament passages in Greek.

2.215 Elementary Biblical Hebrew (6 hours)

An introductory course with emphasis on basic grammar and syntax. Students will learn to read simple biblical narratives in Hebrew.

2.311 Readings in Biblical Hebrew I (3 hours)

Reading and translation of selected prose portions of the Hebrew Bible. Vocabulary building and review of basic Hebrew grammar. Prerequisite: 2.215.

2.312 Readings in Biblical Hebrew II (3 hours)

Reading and translation of selected poetic portions of the Hebrew Bible. Vocabulary building and review of basic Hebrew grammar. Prerequisite: 2.311.

2.313 New Testament Greek Translation I (3 hours)

Study of Greek syntax through translation of selected portions from the Greek New Testament. Prerequisite: 2.210.

2.314 New Testament Greek Translation II (3 hours)

Study of Greek syntax through translation of selected portions from the Greek New Testament. Prerequisite: 2.313.

General Courses

2.101 English Composition (3 hours)

Designed to help students write better essays. This course focuses on effective expression, sentence, paragraph, and essay construction and the writing process. A great deal of writing is required; instructors address the particular needs of individual students.

2.108 University Writing (3 hours)

University Writing is a foundational course that prepares students for successful writing, reading and critical thinking at the university level.

2.207 Introduction to Communications (3 hours)

An analysis of oral and written communication. Topics covered include methods of logic, organization, analysis, presentation and mechanics of written and oral communication. The course is designed to improve students' writing and public speaking skills.

2.360 Selected Topics in Arts and Science (3 hours)

Special courses offered as announced by the faculty. Prerequisites may be required. May be repeated for credit provided the topics of study are different.

2.369 Directed Study - Arts and Science (3 hours)

Individual research and study of problems in an Arts and Science discipline. Students must secure the agreement of a faculty member willing to supervise such a study and must draw up a proposal for approval by the Academic Dean.

DEPARTMENT OF CHRISTIAN MINISTRIES AND PROFESSIONAL STUDIES

General Christian Ministry Courses

3.102 Christian Growth, Community and Mission (3 hours)

This course will explore the Christian life in community. It will answer the question, what does it mean to be part of the body of Christ? Emphasis will be placed on personal and corporate spiritual growth as well as techniques for sharing the gospel message.

3.103 Spiritual Formation (3 hours)

This course deals with selected disciplines and rhythms of the spiritual life in ecumenical and historical perspective.

3.105 Ministry of Christian Education (3 hours)

This course is designed to introduce foundational concepts and practices in Christian education and discipleship. It is directed toward enabling participants to understand basic issues and correlations between developmental theory, the process of discipleship and the nature of the teaching learning process.

3.200 Christian Service Practicum (1 hour)

Each 48 hour practicum requires students to be engaged in an approved position of ministry. In addition, students attend a faculty-led seminar related to their type of service. Supervision will be provided by persons from both the field and faculty. Prerequisite (or taken concurrently): 3.207. (Normally 30 credit hours completed with a grade of C or higher).

3.201 Christian Service Practicum (1 hour)

As per 3.200 above. Prerequisite: 3.200.

3.300 Christian Service Practicum (1 hour)

As per 3.200 above. Prerequisite: 3.201.

3.301 Christian Service Practicum (1 hour)

As per 3.200 above. Prerequisite: 3.300.

3.400 Christian Service Practicum (1 hour)

As per 3.200 above. Prerequisite: 3.301.

3.401 Christian Services Practicum (1 hour)

As per 3.200 above. Prerequisite: 3.400.

3.202 Introduction to Counselling (3 hours)

This introductory course will focus on the development of the basic skills and tools necessary to establish and maintain effective helping relationships. The course will include both skill practice and discussion in small groups. Emphasis is on experiential learning using a variety of techniques in order to develop the use of one's self as the basic tool in the helping/facilitating process. Class size is limited to twenty students. (Cross-listed as 4.230)

3.205 Interpersonal Conflict Resolution (3 hours)

This course is designed to develop an understanding of the roots and nature of human conflict and models for appropriate ways to address conflict between individuals and small groups. Themes include goal and face-saving, the role of power, conflict styles, tactics, and communication skills, such as negotiation, and effective listening and speaking skills. Participation in class discussion, role-plays and exercises is expected.

3.206 Transforming Church Conflict (3 hours)

This course will introduce students to systems theory and the role of conflict in churches. It will explore and analyze the origins of group dynamics and examine interaction patterns within church settings. System components such as habits, rituals, decision-making, rules, and roles will be examined as they serve healthy relationships or create dysfunctional systems. Student outcomes include increased capacities for constructive group processes and decision-making, defining leadership roles, creating inclusive structures, and their ability to engage in clear and open dialogue. Prerequisite: 3.205

3.207 The Practice of Leadership (3 hours)

This course is designed to introduce students to the fundamental skills required for effective leadership. Each student will discover their leadership style preference as well as become familiar with personality

styles of their co-workers. Topics to be covered include: problem-solving and decision making, conflict-transformation, recruiting and working with volunteers, vision, planning and evaluation, and leading positive change.

3.303 Crisis Intervention (3 hours)

A study of counseling skills used in the process of helping persons in crisis situations. Focus is placed on causes of individual and community problems, and methods of intervention. Students will examine a number of crisis situations in which this specialized type of short-term intervention is applicable. Prerequisite: 3.202. (Cross-listed as 4.331)

3.304 Selected Topics in Christian Ministries (3 hours)

Special courses as announced by faculty. Prerequisites may be required. May be repeated for credit provided the topics of study are different.

3.305 Introduction to Crisis Management (3 hours)

This course is designed to develop an understanding of how disasters affect individuals, families, and the communities in which they live. The themes of disaster preparedness, response, and recovery will be examined from an interdisciplinary perspective. Within the context of these themes, particular attention will focus on special needs groups, caring for the caregivers, and community development. Students' learning will be reinforced through the use of exercises that draw from class discussion, literature sources, and personal anecdotes.

3.306 Spiritual Formation (3 hours)

This course deals with selected disciplines and rhythms of the spiritual life in ecumenical and historical perspective. Prerequisite: 1.125

3.358 Counselling Individuals (3 hours)

Students will be exposed to various counseling theories and methods in working with individuals. Students will gain an understanding of the therapeutic process including therapeutic goals, function and role of the counselor, therapeutic techniques and procedures, and contributions and limitations of the theory for multicultural counseling. Students will be given the opportunity to develop counseling skills through small group simulations. Prerequisite: 3.202. (Cross-listed as 4.332)

3.409 Directed Studies - Ministries (3 hours)

Individual research and study of problems in Christian Ministries. The student must secure the agreement of a faculty member who is willing to supervise such a study and must draw up a proposal for approval by the Academic Dean.

3.430 Counselling Children and Adolescents (3 hours)

(Cross-listed as 4.430)

3.453 Counselling Families (3 hours)

(Cross-listed as 4.432)

Christian Education Ministries Courses

3.112 Introduction to Christian Education (2 hours)

This course is designed to acquaint students with the principles of the teaching-learning process, and to gain an understanding of the teaching ministry of the church. It will assist the student in understanding appropriate methods of teaching for different ages within the church, and to develop skills in teaching those groups. Attention will also be given to a critical assessment of those teaching materials used within the Salvation Army.

3.310 Contemporary Issues of Children (3 hours)

This course will examine some of the contemporary issues related to children that impact on ministry needs. Particular emphasis will be placed on matching teaching methods and ministry programs to the needs and developmental stages of children. Prerequisite: 2.255 or 2.352.

3.311 Contemporary Issues of Youth (3 hours)

This course will examine some of the contemporary issues related to youth that impact on ministry needs. Particular emphasis will be placed on matching teaching methods and ministry programs to the needs and developmental stages of youth. An emphasis will also be given to discipling methods. Prerequisite: 2.255 or 2.352.

3.312 Contemporary Issues of Adults (3 hours)

This course will examine some of the contemporary issues related to adults that impact on ministry needs. Particular emphasis will be placed on matching teaching methods and ministry programs to the needs and developmental stages of adults. Emphasis will also be given to working with volunteers and to motivating adults. Prerequisite: 2.255 or 2.352.

3.313 Educational Psychology (3 hours)

An introduction to psychological principles as they apply to the practice of teaching and learning within the Christian educational context. The course will provide an overview of various learning theories and the implications each has for variables such as classroom interaction and motivation. Some consideration will also be given to the basic concepts associated with measurement and evaluation. Prerequisites: 2.255.

3.314 Contemporary Issues of Children and Youth (3 hours)

Contemporary issues that impact on children and youth will be examined in this course. Particular emphasis will be placed on matching teaching methods and ministry programs to the needs and developmental stages of children and youth. Prerequisite: 2.352.

Pastoral Ministries Courses

3.120 The Salvation Army and its Mission (3 hours)

This course is designed to explore the unique ways The Salvation Army has understood its mission in light of the gospel. The unique blending of evangelism and social ministry will be featured, along with ways that the Movement's structure facilitates that mission. Since the corps/community church is integral to that mission, particular attention will be given to those aspects that help to nurture its health and to realize its mission in our context.

3.140 Introduction to Officership (3 hours)

This course is designed to introduce candidates to the vocation of Salvation Army officership. It will develop some of the biblical foundations of officership; create an understanding of its place in the context of The Salvation Army; and outline some of the tasks undertaken by officers. The student will gain an essential framework for understanding Salvation Army history and the doctrines of the Salvation Army, along with the essentials of an officer's covenant. The course will include a practical component.

3.220 Survey of Missions (3 hours)

A survey of missionary history and a view of various current mission fields. The biblical foundation of the total missionary task of the church including an examination of missionary motives, purposes and methods as seen in the Old and New Testaments, and on the contemporary scene.

3.235 Fundamentals of Leadership in Music (3 hours)

This course is designed to give students the foundational knowledge and skills required for effective leadership of music in worship and ensemble settings. Course content includes introduction to music theory and basic conducting techniques.

3.240 Pastoral Theology (3 hours)

Exploration of the whole concept of the pastoral ministry with emphasis upon the call to ministry, the "shepherding" role of the pastor, pastoral ethics, and the pastor's personal life.

3.241 Worship Foundations (3 hours)

The study of public worship in light of the biblical story with an emphasis on the practical relationship of worship to theology and ecclesiastical organization.

3.242 Introduction to Chaplaincy/Spiritual Care (3 hours)

This course will introduce students to the ministry of spiritual care. Issues considered will include the contexts of spiritual care delivery, basic practices and procedures in spiritual care, theological foundations for spiritual care and the multi-cultural, multi-faith context of spiritual care. Students who have successfully completed one unit of Supervised Clinical Pastoral Education, may be granted equivalency for this course. Application for equivalency must be made to the Program Coordinator for Chaplaincy.

3.243 Homiletics I (3 hours)

Preaching has been considered an essential aspect of the church's ministry. This course will assist the student in developing those skills involved in interpreting Biblical

texts for the purpose of preaching, of creating sermons from those texts, and learning to preach those sermons. Actual preaching experiences will form part of the course learning.

3.244 Introduction to Pastoral Care (3 hours)

This course will help to develop foundational skills that are necessary to the pastoral ministry of a Salvation Army officer, within both the corps and community context. While emphasis will be given to the theoretical elements of pastoral care, students will be given opportunity to learn those skills in a ministry placement.

3.245 Pastoral Care in Times of Crisis (3 hours)

This course will provide a combination of a theological paradigm and a mental health framework for acquiring the knowledge and skills necessary to respond appropriately to people in crisis. The course material will focus on a holistic pastoral care model as it relates to various kinds of trauma that people experience in crisis situations. In the first half of the course, the concept of critical incident stress management will be presented and participants will have opportunities to explore the role that crisis intervention plays. In the second half of the course, pastoral care in other crisis situations will be explored. Among the topics to be discussed will be: suicide, grief, post traumatic stress disorder, spiritual crisis, and abuse.

3.246 The Practice of Chaplaincy (3 hours)

This course will provide a detailed study of the practice of chaplaincy. Among the topics considered will be the philosophy of chaplaincy, record-keeping, ethical issues, self-care and self-awareness. Prerequisite: 3.242.

3.247 Chaplaincy Elective (3 hours)

Students will focus on one of the following areas of chaplaincy: (A) Correctional Chaplaincy, (B) Hospital Chaplaincy, (C) Long Term Care Chaplaincy, and (D) Social Services Chaplaincy. Prerequisite: 3.242.

3.248 Pastoral Counselling (3 hours)

This course will focus on skill development related to pastoral counselling. Among the topics considered will be empathic attunement, assessment, active listening, responding, theological assessment and counseling theories. Prerequisite: 3.242.

3.249 Chaplaincy/Spiritual Care Practicum (6 hours)

A 400 hour chaplaincy/spiritual care practicum with a qualified supervisor. Prerequisite: 3.242.

3.343 Homiletics II (3 hours)

An introduction to the art of sermon construction and delivery. Emphasis will be given to preaching from the various literary forms of the Bible—narrative, psalms, proverbs, parables and epistles. Students will be given opportunity to preach in class and receive constructive evaluation.

3.344 Professional Ethics for Ministry (3 hours)

This course is designed for the officer, minister or lay leader who faces ethical issues in their Christian

ministry. The focus is on professional ethics and decision-making skills using the case-study format.

Management Studies Courses

3.160 Business and Finance (2 hours)

The accountability of an officer extends to the business and financial arrangements of his or her appointment. This course is designed to prepare cadets for financial management in a corps setting. Thus it will introduce students to the technical and ethical aspects of business and finance, including the Shelby 2000 software system used by The Salvation Army in the Canada and Bermuda Territory.

3.260 Introduction to Management and Organizational Theory (3 hours)

Examination of the underlying principles concerning the formation of organizations and their internal management. Emphasis on the study and analysis of various theoretical approaches to organization theory and management.

3.264 Organizational Behaviour (3 hours)

A course to develop managers who can understand and deal effectively with human dynamics in organizations. Emphasis will be given to identifying and solving problems involved in working with and through others to accomplish individual goals and organizational mission, goals and objectives. Prerequisite: 3.260.

3.265 Introduction to Salvation Army Management (3 hours)

This course is designed to introduce participants to the principles and practices of organizational fiscal, property, and human resource management and the application of the same within the context of Salvation Army officership.

3.268 Organizational Leadership (3 hours)

This course will assist students in understanding the unique organizational and program features of The Salvation Army. It will present both the resources and accountability that are inherent in the Army's mission, whether at the Divisional, Territorial or International level. Theories and models of leadership will be explored.

3.269 Introduction to Public Relations (3 hours)

This course provides an understanding of communicating to the public through the media of radio, television, the internet and print. The course is designed to provide theory and practical application of effective methods to distribute and deliver a message in person or through various forms of modern media ranging from live interviews to pre-planned media conferences.

3.290 Foundations of Management (3 hours)

This course focuses on skills that are essential for effective management and that are foundational to more advanced managerial study and practice. The skill areas emphasized are: effective communication, quantitative skills, working with others, self-management and the

establishment and achievement of objectives. In order to ensure that participants from diverse backgrounds are able to achieve reasonable skill levels in foundational areas, each student will be asked to do a self-assessment prior to the intensive and will receive skills assessment by the instructor at the end of the intensive. These together will lead to an individualized set of assignments to complete the Foundations course. (Must be taken in conjunction with 3.291 and 3.292) (Cross-listed as 4.344)

3.291 Financial Management (3 hours)

This course will focus on creating an understanding of key financial concepts that are essential for the management of discrete units of a large organization. The course will examine actual (disguised) Salvation Army budgets in order to identify key issues and to assess critically effective budgeting practices. Participants will practice constructing year to year budgets and cash flow projections from the actual case provided, and will consider the financial aspects of a sample strategic plan. (Must be taken in conjunction with 3.290 and 3.292) (Cross-listed as 4.345)

3.292 Faith-Based Leadership (3 hours)

This course will explore leadership fundamentals as they apply to both the church and service missions of The Salvation Army. Topics considered will include servant leadership, working with others, setting priorities and understanding change. (Must be taken in conjunction with 3.290 and 3.291) (Cross-listed as 4.346)

3.360 Managing People (3 hours)

This course will focus on developing the managerial knowledge and skills most directly required in supervising the work of others. It will adapt basic principles of organizational behaviour and human resources management to typical working situations within The Salvation Army. It will cover such topics as: structuring work assignments; effective delegation; clarifying objectives; fair process; providing rewards and incentives; giving feedback; structuring effective teams; managing difficult people; addressing conflict. (Must be taken in conjunction with 3.361 and 3.362). Prerequisite: 3.290, 3.291 and 3.292. (Cross-listed as 4.443)

3.361 Strategies for Change (3 hours)

This course will assist participants in understanding and dealing with change. It will focus on the development of strategies to actively pursue goals and values within an environment of external constraints and uncertainties. In particular, it will emphasize the human dimensions of change and change management. It will address three broad themes: situation analysis, through the introduction of techniques such as force-field analysis; setting strategic direction – especially the application of strategic thinking to managerial positions with limited spans of influence; and planning for uncertainty, through techniques for stakeholder analysis, contingency planning and risk management. (Must be taken in conjunction with 3.360 and 3.362) . Prerequisite: 3.290, 3.291 and 3.292. (Cross-listed as 4.444)

3.362 The Salvation Army in the World (3 hours)

This course will focus on the interactions between The Salvation Army and its environment, with a particular emphasis on the knowledge and skills most useful for entry level managers. It will address both contextual knowledge – such as understanding the social role of faith-based organizations and the changing governmental and non-governmental roles in the provision of social services; and practical skills development – such as the communication and engagement skills that are important for dealing with government and external agencies, developing partnerships, and conducting public relations. A senior Salvation Army officer will participate in teaching this course. (Must be taken in conjunction with 3.360 and 3.361) . Prerequisite: 3.290, 3.291 and 3.292. (Cross-listed as 4.445)

3.363 Introduction to International Disaster Management (3 hours)

Introduction to International Disaster Management explores The Salvation Army's international emergency responses in the context of its overall mission and mandate. The course will introduce the international NGO community within which these responses take place, and the standards to which it works. It will alert participants to some of the theory and practice of disaster management and a day-long simulation exercise will give participants opportunity to relate to issues of managing a disaster in real-time.

DEPARTMENT OF SOCIAL WORK

Core Courses

4.110 Introduction to Social Work Practice (3 hours)

This course introduces students to the Social Work profession, beginning with a critical examination of the ethics, values, historical development of the profession, and the various roles performed by professional social workers. Students will become familiar with several critical social theories that inform anti-oppressive social work practice. Current issues such as poverty, sexism, racism, cross cultural interventions and Social Work practice with diverse populations will be discussed within the framework of generalist practice. The theoretical foundation for the course is based on generalist practice in the context of systems and ecological theory. The problem solving approach to practice will be applied and adapted for use within a range of social work situations. This course introduces students to social work processes, where the use of oneself and ongoing self-awareness in work with clients is emphasized.

4.310 Research Methods (3 hours)

This course introduces students to the basic methods and techniques of social research, evaluation of professional social work practice, and program evaluation. The course introduces students to the basic aspects of research design and provides students with the necessary knowledge and skills required to formulate a research problem, design a research project, gather data, analyze data and present research findings. (Cross-listed as 2.370)

4.311 Human Behaviour in the Social Environment (3 hours)

The focus of this course is on human behaviour and development across the lifespan with an emphasis on the biological, psychological, social and spiritual aspects of an individual. Since humans function within larger systems such as families, groups, and communities, the course considers human development within that larger context. Factors such as race, sex, class, health, family income, family structure, national origin, sexual orientation, and many others that influence human development are examined. Students will be given the opportunity to learn a number of theoretical approaches to understanding human behaviour and assess their application to current issues existing in practice. (Cross-listed as 2.357)

4.410 The Ethical Practice of Social Work (3 hours)

This course examines the major ethical dilemmas that arise in Social Work, and facilitates the development of a personal framework for ethical decision making in practice. Students will discover the challenge of separating ethical issues from practice issues and learn how to apply a variety of models for ethical decision-making. Students will be given opportunities to expand their knowledge and understanding of the Canadian Association of Social Workers Code of Ethics and the Manitoba Association of Social Workers Standards of Practice Guidelines. The case study approach will be adopted to assist in the application of the framework to practice situations. Prerequisite: enrollment in or completion of 4.341, 4.342. (Restricted to Level 3 and 4 Social Work Students)

Social Policy and Welfare

4.220 Social Welfare in North America (3 hours)

The purpose of this course is to provide students with knowledge and skills to understand, assess, categorize and then compare social welfare systems in North America. The focus is on explanation: being able to analyze the social, economic and political factors that influence the social policy choices made by governments.

Emphasis is placed on the importance of theory and ideology (a system of values and beliefs that affect government decision-making) as key determinants of social policy. Students will become familiar with some of the contemporary policy issues impacting social work practice.

4.320 First Nations/Aboriginal People - Policy and Practice (3 hours)

This course explores the historical process of colonization in Canada and the relation of present-day aftereffects that continue to impact Aboriginal people including the socio-economic positions of First Nations people today. Contemporary social issues and the movement toward self-governance will be explored in relation to social work theory, practice and policy issues.

4.420 Child Welfare Policy and Practice (3 hours)

This course will introduce students to the child welfare system in Canada, its policies and programs and teaches skills for working with children, families and substitute caregivers. The course explores selected areas of child welfare such as prevention, protection and adoption.

4.421 Dynamics of Poverty (3 hours)

This course is designed to acquaint students with the predominant theories, policies, and programs dealing with poverty in Canada. The historical treatment of the poor and views of poverty are discussed. In addition to a general knowledge of poverty, the course explores the effects of poverty on individual, family, small groups and the community. Class, race, gender, and age are discussed in relation to poverty. Strategies for social change are analyzed.

4.424 Restorative Justice (3 hours)

Restorative justice is defined by several key principles around which community support can be built. Restorative justice is not a specific program or set of programs, but is a way of thinking about responding to the problem of crime, a set of values that guides decisions on policy, programs and practice. This course will look at a comprehensive restorative response to crime as a resource for reconciliation of victims, offenders and communities.

Clinical Practice

4.230 Introduction to Clinical Practice (3 hours)

This course is designed to promote an application of the core dimensions of the helping relationship including communicating effectively, establishing and maintaining a therapeutic relationship and skill development from engagement to termination of the helping process. Special attention will be

given to the understanding and use of empathy, implementation of interviewing techniques, engagement, assessment, goal setting, contracting and termination in the helping process. (Cross-listed as 3.202)

4.331 Crisis Intervention (3 hours)

A study of counselling skills, used in the process of helping persons in crisis situations. Focus is placed on causes of individual and community problems, and methods of intervention. Students will examine a number of crisis situations in which this specialized type of short-term intervention is applicable. Prerequisite: 4.230. (Cross-listed as 3.331)

4.332 Counselling Individuals (Social Work Practice with Individuals Fall 09)(3 hours)

This course provides the student with the necessary knowledge base and skills essential for clinical social work practice at the entry level of professional practice. This course examines theories of social work intervention and current practice models when working with individuals. Students will analyze the various theories, including their assumptions about problem location, focus and process of change, therapeutic goals, and the relationship between client and service provider. Students apply intervention models to practice situations. This is both a knowledge and skill based course. Prerequisite: 4.230.

4.430 Counselling Children and Adolescents (Social Work Practice with Children and Adolescents Fall 09)(3 hours)

This course provides a theoretical foundation for working with children and adolescents. The focus of this course is on identification, assessment, and intervention in working directly with children and adolescents from a therapeutic perspective. Students will be exposed to a range of issues affecting children and adolescents, as well as a range of treatment techniques and theoretical interventions. Prerequisite: 4.230. (Cross-listed as 3.430)

4.431 Group Counselling (Social Practice with Groups Fall 09)(3 hours)

This course provides a foundation for the planning, development and facilitation of therapeutic groups. Examination of group norms, values and goals as they relate to decision-making and communication patterns in groups will be discussed. Membership roles, leadership styles, and types of groups will be examined in relation to group development and group functioning. Group experiences are utilized to demonstrate a theoretical foundation for group development, assessment and intervention. The application of group work theory for a range of different types of groups will be explored. The lab

provides opportunities for developing group facilitation skills. Prerequisite: 4.230.

4.432 Counselling Families (Social Work Practice with Families Fall 09)(3 hours)

This course prepares students to assess and intervene with families in both secular and faith-based settings. Students are exposed to a variety of assessment tools and theoretical models to help them understand and work with families. Emphasis is given to understanding the family system in environmental context and life cycle stage. The course explores a variety of family forms, definitions and experiences facing today's families. Prerequisite: 4.230. (Cross-listed as 3.453)

4.453 Community Development (Social Work Practice with Communities Fall 09)(3 hours)

The purpose of this course is to provide a framework for acquiring the knowledge and skills necessary for macro level practice by mobilizing communities to come together and respond to community issues. The course is based on the philosophy that solutions to social problems need to be community driven with broad resident participation, asset based focus, strategic in nature, tailored to the unique conditions of neighborhoods, and a collaborative effort that fosters partnerships and builds on human and social capacity. The course will look at themes that define and distinguish today's community building and will examine the underlying principles of this type of approach.

Administration and Field Education Practice

4.340 Administrative Skills for Social Work Practice (3 hours)

This course provides students with an understanding of how social agencies function as organizational entities and introduces students to a number of skills required for social work practice within organizations. The course focuses on the functions of human service management; development of human resources; staff supervision; program planning, design and evaluation; financial management to meet program goals; and knowledge to lead human service organizations through the change process. Of special interest will be a grounding in the use of Evidence Based Practice and Appreciative Inquiry to develop and implement programs in human service organizations. The classroom format will include case study and critical discussion of relevant topics in this area.

4.341 Social Work Field Practicum I (9 hours)

The Social Work Field Practice I is normally taken during the student's third year of study and

involves fourteen hours per week in the field. Students develop basic interviewing, assessment and intervention skills working with individuals, groups and communities. Students participate with the field supervisor in the development of learning goals and experiences consistent with program requirements outlined in the Field Education Manual. A field integration seminar, designed to integrate the knowledge, values and skills presented in the classroom with the practicum experience, will meet regularly during the year. Prerequisite: 4.110 and 4.230. Registered in or completion of 4.332.

4.440 Program Development and Evaluation (3 hours)

This course establishes a framework, rationale, and basic concepts essential to conducting needs assessments that guide program planning, program development, program implementation and program evaluation. This course prepares social service managers or ministry leaders with skills in identification of data sources, collection of primary data, development of measurable goals and objectives, performance measures and resource management. Prerequisite: 4.340.

4.441 Social Work Field Practicum II (9 hours)

The Social Work Field Practice II is normally taken during a student's final year in the program and builds upon the knowledge and skills developed in Field Practice I. Students will develop advanced assessment and intervention skills. Students will work with a variety of client systems and problems and be exposed to increasingly complex cases that require extensive intervention options. A field integration seminar, designed to integrate the knowledge, values and skills presented in the classroom with the practicum experience, will meet regularly during the year. Students will possess knowledge and skills for entry level practice upon completion of this field placement. Students complete a Social Work portfolio in their final semester, which captures learning and ongoing growth as a self directed practitioner. Prerequisite: 4.341.

Selected Topics

Selected topic course offerings vary from year to year.

4.450 Abuse: Theory and Practice (3 hours)

The focus of this course is on abuse encountered within the social institutions of the family and society. The course provides information about various forms of abuse; sexual, physical, emotional, ritual and spiritual. The course provides opportunities to examine methodologies in which intervention can be direct such as working with clients or indirect such as working on changing policy. Opportunities are provided for students to

learn methods to behave in healing ways to victims, and offenders alike, as well as their families.

4.451 Addictions: Theory and Practice (3 hours)

This course will examine the field of addictions, its etiology and treatment. A theoretical history will include, but not be limited to, a discussion of the disease/medical model, the philosophy of 12-Step groups, social learning theory, cognitive and feminist models of addiction. The course will explore treatment modalities, highlight their strengths and limitations and discuss implications for clinical social work practice. Family systems and significant others affected by addiction will also be addressed.

4.452 Church Social Work and Social Ministry (Social Work in Faith Based Settings Fall 09)(3 hours)

This course offers a venue to explore and integrate grounding biblical principles of social justice and compassion with social work values. Students examine the church's role in the history of the development of the profession of social work. Faith-based social service models are explored, and students are given the opportunity to develop a social ministry program within the context of a church.

4.454 Gerontology: Issues and Future Trends (3 hours)

This course will examine research in the field of aging and demographic trends on services for the elderly. Social perspectives of aging will be explored with a focus on models of practice that maintain the dignity and contribute to the independence of elderly people. The course will focus on social work practice with older adults and their families.

4.455 Human Diversity (3 hours)

This course explores the human diversity continuum with respect to the racial, ethnic, cultural, lifestyle, physical/mental ability and age populations. Focus is placed on development of empathy for the stigmatized and marginalized members of society. (Cross listed as 2.355)

4.456 Mental Health Practice (3 hours)

This course is designed to provide students with an overview of clinical social work practice in community mental health. It will facilitate learning about the major mental illnesses, assessment tools, intervention strategies, and treatment planning in mental health. The course will also familiarize students with the spiritual, social and cultural aspects of mental health practice.

4.457 Social Problems (3 hours)

The purpose of this course is to provide a framework for analyzing social problems. A description of the problem, issues to be addressed for intervention, and current approaches for addressing the problem will be discussed. Students will become aware of how societal values influence the development of policies and services to address these problems. Topics for this course may vary from year to year.

4.458 Social Work in Health Care Settings (3 hours)

This course will focus on the knowledge, attitudes and skills social workers require in order to practice effectively within a health care setting. The role of social work will be examined within the context of social work practice in a multidisciplinary setting. Students will be exposed to the different fields of practice within a health care setting.

4.459 Social Work Practice and Conflict Resolution (3 hours)

Conflict is a natural and common experience in social interactions. The course is designed to provide students with a theoretical foundation for addressing conflict between individuals and social systems, between family members, between groups, and between co-workers. Students will develop skills and strategies for dealing with conflict in a variety of settings and be given the opportunity to participate in case studies and role plays.

4.460 Social Work Practice and Disabilities (3 hours)

This course is intended to expose students to issues affecting people with disabilities within the framework of human rights. The course engages students in an examination of their own beliefs and attitudes about disability and discusses the skills and knowledge required for social work practice. The roles and perspectives of people with disabilities, family members and professionals are considered in relation to pertinent topics, values, policy and practice.

4.461 Dual Disorders: An Integrative Approach (3 hours)

The field of dual disorders is growing in Canada due to an increased interest in meeting the needs of this population. With the advent of Evidence Based Practice as the focus for clinical practice,

this course is aimed at giving students a better understanding of the theory and practice of dual disorder treatment. Students will be able to assess and implement treatment for dual disorders based on current approaches in this area. The whole person is the aim of treatment. As such, students will gain experience in the Trans-theoretical Model of Change (TMC) to evaluate treatment needs and Motivational Interviewing (MI) to implement these. Special attention will be given to critical evaluation of current approaches in Canada. Grounding in mental health theory as well as addiction will be the central aim of this course. Special attention will be given to the social context in which mental illness/addictions are defined and treated as well as the church's role in helping those suffering from a dual diagnosis while maintaining a recover model focus.

4.462 Cross-cultural Practice (3 hours)

This course is designed for those who desire a better understanding of working with the culturally different in either a counselling or ministry perspective. This course offers students the opportunity to better understand culture and cultural differences in North America. Students will explore the diversity of North American cultures, understand differences in cognitive processes that lead to misunderstandings and conflicts between members of different groups, analyze intercultural interactions and investigate cultures influence on behaviour. The discussion of cultural diversity will include aspects of race and ethnicity, as well as aspects of gender, class, religion, and sexual orientation.

4.465 Spirituality in Social Work Practice

This course provides an overview of the spiritual aspects of social work practice with individuals, families and small groups. The dignity we assign to human life is intrinsically related to a person or society's values, beliefs, and understanding of the existential meaning of life. Such archetypal experiences as birth and death, joy and suffering, alienation and belonging, are core issues in the lives of individuals and communities. This course prepares students to respond ethically, responsibly, and effectively to the spiritual meanings under girding peoples' human experiences and religious beliefs with clients who have experienced a death in the family, loss of job, poverty, addiction, homelessness, physical and sexual abuse, etc.

ACADEMIC SCHEDULE 2008-2009

Regular Session - Fall Semester 2008

Residence and Dining Room Open for Returning & New Students	1 September
Booth College Orientation	2 September
Fall Semester Begins	2 September
New (am) and Returning (pm) Student Registration *	2 September
Payment of Fees Deadline for All Students	2 September
College for Officer Training (CFOT) Classes Begin	3 September
Social Work Practica Begin	2 September
Booth College Classes Begin	3 September
Christian Service Practica Begin	3 September
Period for Late Registration and Registration Revision	3 – 17 September
Fall Convocation	5 September
Thanksgiving Day (College Closed)	13 October
October 2008 Graduation **	15 October
Remembrance Day (College Closed)	11 November
Last Day for Voluntary Withdrawal from Fall (3 credit hour) courses	12 November
Application for April 2009 Graduation Deadline (without financial penalty)	24 November
Application Deadline for Social Work (May-August 2009) Practica	1 December
Booth College and CFOT Classes End	2 December
Christian Service Practica End	5 December
Social Work Practica End	5 December
CFOT Examinations	3-5 December
Booth College Examinations	3-11 December
CFOT Winter Field Assignment	6-20 December
Fall Semester Ends	12 December
Residence and Dining Room Close	12 December (6PM)

*When available, a schedule of events will be posted on the college website for Registration Days.

**For October 2008 graduates, parchments will be issued on October 15, and they will be invited to attend the April 2009 Graduation Weekend Exercises.

Note: All students should remain on campus until examination obligations have been met. Examinations will not be rescheduled for those whose travel plans conflict with the examination schedule.

Regular Session - Winter Semester 2009

New Year's Day (College Closed)	1 January
Residence Open	2 January
Winter Semester Begins	2 January
Winter Semester Registration (and Payment of Fees Deadline) for New and January Intersession students *	2 January (Reg'n) 2 January (Fees)
Winter Semester Registration (and Payment of Fees Deadline) for Regular Session students *	5-9 January (Reg'n) 9 January (Fees)
Winnipeg January 2009 Intersession Classes Begin	5-9 January
Booth College and CFOT Classes Begin	5 and/or 12 January
Christian Service Practica Begin	5 January
Social Work Practica Begin	5 January
Period for Late Registration and Registration Revisions for Winter 3 Credit Hour Courses	5-23 January
Application Deadline for Social Work (Fall 2009) Practica	16 January
Louis Riel Day (College Closed)	16 February
Reading Week/Mid-Term Break	16-20 February
Last Day for Voluntary Withdrawal from Fall/Winter 6 Credit Hour Courses and Winter 3 Credit Hour Courses	18 March
Booth College and CFOT Classes End	9 April
Good Friday (College Closed)	10 April
Booth College and CFOT Examinations	13-17 April

Christian Service Practica End	17 April
Social Work Practica End	17 April
Graduation Final Preparation Week	20-24 April
April 2009 Graduation Weekend	25-26 April
Winter Semester Ends	27 April
Residence and Dining Room Close	28 April (Noon)
*When available, a schedule of events will be posted on the college website for Registration Days.	
Spring/Summer Session 2009	
Winnipeg May 2009 Intensives Classes	4-8 May & 11-15 May
CFOT May 2009 Intensives Classes	27 April – 1 May & 11 – 15 May
Winnipeg August 2009 Intensives Classes	3-7 August & 10-14 August
Summer Field Education 2009	
Summer Field Education Orientation	17 October 2008
Application Deadline for Social Work (May–August 2009) Practica	1 December 2008
Application Deadline for Christian Service (May–August 2009) Practica	17 April
Registration and Payment of Fee Deadline for Summer Field Education	17 April
Field Education Summer Term	27 April – 31 July
Deadline for Voluntary Withdrawal-Summer Field Education	26 June
Graduation 2008-2009	
Application for October 2008 Graduation Deadline (without financial penalty)	1 August 2008
October 2008 Graduation	15 October
Application for April 2009 Graduation Deadline (without financial penalty)	24 November
April 2009 Graduation Weekend	25-26 April 2009
CFOT Commissioning Weekend	14-15 June 2009